# The Responses

## 24/001

**Your Request 1**: *Could you please provide me with some information on what Respiratory Diagnostic Equipment, specifically Cardiopulmonary Exercise Test (CPET) Equipment, Spirometers and FeNO devices, are currently in use across all departments within your University?*

*I am particularly interested in the equipment in the following departments or similar departments (although I'd be interested to learn in which other departments this equipment might be used):*

* *Sports Science*
* *Physiotherapy*

*I would like to know the following please:*

*1. The number of current devices in use*

*2. Manufacturer and type of device*

*3. Which departments are they in*

*4. Date of installation*

*5. Which disposable bacterial/viral filter is being used for lung function testing*

**LJMU Response 1:**

LJMU does not have a Physiotherapy department.

We are also unable to provide numbers of respiratory diagnostic equipment across the entire University. This is because Section 12 of the FOIA puts a limit of £450 on the costs the University should need to incur in responding to a request for information. Any request costing in excess of this amount should be refused. Unfortunately, no department holds a record of this type of equipment in a readily reportable format, therefore ascertaining the accurate numbers would require individual analysis of every building/department in the University. We estimate the cost of such analysis would be in excess of £450. If you were to make a new request for a narrower category of information, it may be that we could comply with that request within the appropriate limit.

The details for Sports Science are as follows:

1. There are 39 devices currently in use

2. 3 Vyntus gas machines made by Vyaire, 8 metalyzer (3BR2) machines made by Cortex, 3 Moxus machines made by AEI Instruments, 10 handheld spirometers made by CareFusion using disposable cardboard tubes, and 15 Alpha 6000 series machines made by Vitalograph

3. Sports Science

4. Vyntus gas machines: 4 years ago

Cortex metalyzer (3BR2) machines: 2-14 years ago

Moxus machines: 4-7 years ago

Handheld spirometers: 6 years ago

Alpha 6000 series machines: 3-4 years ago

5. Vitalograph 2820 BV Filters are used in the labs for lung function testing

## 24/002

**Your Request 1**: *Please would you forward me the staffing structure, including names, direct lines and email addresses, of your following departments:*

* *Legal & Corporate Governance Department*
* *Information Governance & Data Protection Department*
* *Human Resources Department*
* *Policy & Communications Department*
* *Finance & Accounting Department*
* *Payroll Department*

**LJMU Response 1:** Please see attached Annex 1 for the staffing structures we hold. We do not hold any such chart for Legal and Governance Services (this team also encompasses Information Governance and Data Protection). Furthermore, we will not be providing names and contact information for individual staff as LJMU is obliged to protect personal data in compliance with the principles of the GDPR. Under the provisions of Section 40(2) of the FOIA we can withhold data where disclosure could be in breach of these principles.

**Contact information for LJMU is also readily available on our website:** <https://www.ljmu.ac.uk/>.

**Your Request 2**: *Please can you advise what the total spend on Temporary/Interim staff has been in the last twelve months?*

**LJMU Response 2:** Total spend from January 2023 to December 23 was £3,883,014 (all sources of funds).

**Your Request 3**: *Which, if any, recruitment consultancies have been used to provide these staff?*

**LJMU Response 3:**

* Adecco
* Alder Hey Childrens Foundation Trust
* Blue Arrow Ltd
* Bramble Hub Limited
* Castlefield Recruitment Limited
* Cheshire & Wirral P NHSFT
* Compass Counselling
* Countess of Chester Hospital NHS Foundation Trust
* Escentral Ltd
* Faithful & Gould Ltd
* Hays Specialist Recruitment
* Liverpool University Hospitals NHS Foundation Trust
* Merseyside Police
* Michael Page International Recruitment Limited
* Purosearch Ltd
* Redhen Consultancy
* Unitemps
* University Of Liverpool
* Wirral University Teaching Hospital NHS
* YULA Drama School

## 24/003

**Your Request 1**: How many students have been reported to your student disciplinary procedures over misconduct relating to the conflict in Israel and Palestine since October 5th2023?

**LJMU Response 1:** None

**Your Request 2**: How many students have been found to have breached University rules on student conduct relating to actions regarding to the conflict in Israel and Palestine since October 5th 2023?

**LJMU Response 2:** None

## 24/004

**Your Request 1**: *This is related to any National Certificate for the Training of Journalists as well as BA & MA journalism courses, or any other course related to journalism.*

*The organisation 'Centre for Media Monitoring claims that it has 'secured agreements from over 60 universities to include:*

*CfMM’s Masterclasses on “How to Report on Muslims & Islam” - this can take place in related modules such as those dealing with reporting on Ethics, Race & Religion.*

*So I would like to know the following: Have you run CfMM masterclasses at your university. And if so:*

*1. Which ones?*

*2. How often?*

*3. In which courses?*

*4. How much do you pay CfMM for each class (this would cover any legal trading name under which they deliver the classes)?*

*5. How much have you paid CfMM in total (this would cover any legal trading name under which they deliver the classes)?*

*6. In addition, has the CfMM Director & Advocacy Lead Rizwana Hamid taught any other modules or 'masterclasses' at your university? If so,*

* *What?*
* *When?*

**LJMU Response 1:**

1. Rizwana Hamid from the CfMM has delivered standalone workshops on two occasions at LJMU, in 2021 and 2023. She visited on a single day each time during Semester 1 and delivered the workshop twice, once each to two different modules. We do not have a standing ‘agreement’ with CfMM.

2. As above.

3. MA Journalism and Sports Journalism, as part of a core module called ‘Journalism in Context.’ MA Journalism and Sports Journalism as part of an optional L6 module called Journalism Issues Project. It is possible but not confirmed that Rizwana will deliver the same workshop to a new L5 module called Journalism Issues, which replaces the above L6 module, in the coming semester.

4. We do not pay. We cover travel expenses only.

5. As above.

6. No

## 24/005

***Your Request 1****: For each the last five academic years (2018/19, 2019/20, 2020/21, 2021/22, 2022/23 and for 2023/24 so far) please tell me: the total number of students enrolled at the university, and the number of these who were international students.*

**LJMU Response 1:**

|  |  |  |
| --- | --- | --- |
| HESA\_Year | Total Students | International Students |
| 2018-2019 | 24031 | 1305 |
| 2019-2020 | 25051 | 1422 |
| 2020-2021 | 27199 | 1504 |
| 2021-2022 | 28102 | 1489 |
| 2022-2023 | 28418 | 2054 |
| 2023-2024 | 26070 | 1831 |

**Your Request 2**: The total number of student deaths and the number of these deaths that related to international students.

**LJMU Response 2:**

|  |  |  |
| --- | --- | --- |
| Date Range | Quantity  | Notes |
| 2018/19 | * Six deaths reported
* International Students <5
 | To note: Three of the deaths reported were for people who had studied at LJMU in the past but had not been current students at the time the death occurred / was reported to the university. |
| 2019/20  | * Five deaths reported
* No international students.
 |  |
| 2020/21  | * Ten deaths reported
* International Students <5
 | To note: One of the deaths reported was for a person who had studied at LJMU in the past but had not been a current student at the time the death occurred / was reported to the university. |
| 2021/22 | * Eight deaths reported
* International Students <5
 |  |
| 2022/23 | * Eight deaths reported
* International Students <5
 | To note: One of the deaths reported was for a person who had studied at LJMU in the past but had not been a current student at the time the death occurred / was reported to the university. |
| 2023/24 (so far) | * Six deaths reported at this stage in the current academic year
* No international students
 | To note: Two of the deaths reported were for people who had studied at LJMU in the past but had not been current students at the time the death occurred / was reported to the university. |

**Your Request 3**: The total number of student deaths where the cause has been found or is suspected to be suicide, and the number of these cases that related to international students.

**LJMU Response 3:**

|  |  |
| --- | --- |
| **Date Range** | **Quantity**  |
| 2018/19 | <5 recorded as suicide or suspected  |
| 2019/20 | None |
| 2020/21 | <5 recorded as suicide or suspected |
| 2021/22 | <5 recorded as suicide or suspected |
| 2022/23 | <5 recorded as suicide or suspected |
| 2023/24 (so far) | <5 recorded as suicide or suspected |
| None of the students whose deaths had been recorded as a suicide or suspected suicide were international students. |

***Your Request 4:***

*The total number of self-harm or attempted suicide incidents recorded by the university, and the number of these cases that related to international students. Please provide data for the total student body, across both undergrad and postgrad courses, and for deaths that involved enrolled students regardless of whether the death occurred on or off campus.*

**LJMU Response 4:** We are not able to produce this information from our case management system as they are recorded in the narrative rather than as a specific case type.

## 24/006

***Your Request 1****: For each the last five academic years (2018/19, 2019/20, 2020/21, 2021/22, 2022/23 and for 2023/24 so far) please tell me: the total number of students enrolled at the university, and the number of these who were international students.*

**LJMU Response 1:**

|  |  |  |
| --- | --- | --- |
| HESA\_Year | Total Students | International Students |
| 2018-2019 | 24031 | 1305 |
| 2019-2020 | 25051 | 1422 |
| 2020-2021 | 27199 | 1504 |
| 2021-2022 | 28102 | 1489 |
| 2022-2023 | 28418 | 2054 |
| 2023-2024 | 26070 | 1831 |

**Your Request 2**: The total number of student deaths and the number of these deaths that related to international students.

**LJMU Response 2:**

|  |  |  |
| --- | --- | --- |
| Date Range | Quantity  | Notes |
| 2018/19 | * Six deaths reported
* International Students <5
 | To note: Three of the deaths reported were for people who had studied at LJMU in the past but had not been current students at the time the death occurred / was reported to the university. |
| 2019/20  | * Five deaths reported
* No international students.
 |  |
| 2020/21  | * Ten deaths reported
* International Students <5
 | To note: One of the deaths reported was for a person who had studied at LJMU in the past but had not been a current student at the time the death occurred / was reported to the university. |
| 2021/22 | * Eight deaths reported
* International Students <5
 |  |
| 2022/23 | * Eight deaths reported
* International Students <5
 | To note: One of the deaths reported was for a person who had studied at LJMU in the past but had not been a current student at the time the death occurred / was reported to the university. |
| 2023/24 (so far) | * Six deaths reported at this stage in the current academic year
* No international students
 | To note: Two of the deaths reported were for people who had studied at LJMU in the past but had not been current students at the time the death occurred / was reported to the university. |

**Your Request 3**: The total number of student deaths where the cause has been found or is suspected to be suicide, and the number of these cases that related to international students.
**LJMU Response 3:**

|  |  |
| --- | --- |
| **Date Range** | **Quantity**  |
| 2018/19 | <5 recorded as suicide or suspected  |
| 2019/20 | None |
| 2020/21 | <5 recorded as suicide or suspected |
| 2021/22 | <5 recorded as suicide or suspected |
| 2022/23 | <5 recorded as suicide or suspected |
| 2023/24 (so far) | <5 recorded as suicide or suspected |
| None of the students whose deaths had been recorded as a suicide or suspected suicide were international students. |

***Your Request 4:***

*The total number of self-harm or attempted suicide incidents recorded by the university, and the number of these cases that related to international students. Please provide data for the total student body, across both undergrad and postgrad courses, and for deaths that involved enrolled students regardless of whether the death occurred on or off campus.*

**LJMU Response 4:** We are not able to produce this information from our case management system as they are recorded in the narrative rather than as a specific case type.

## 24/007

 ***Your Request 1:***

*Please provide me with data on how many students have failed courses at your university for the following years: 2023, 2022, 2021, 2020, 2019.*

*For each failed course, please provide a breakdown of the country of origin of these students - so for example,* ***in 2020 X number of students failed courses****… then provide a list of the number of fails by country.*

*If there are any instances of a very small number of students failing from a country, which might make students identifiable, I do not expect a figure. However, please identify where you have redacted information for this reason.*

*I would also like a breakdown of what course was failed - i.e computing etc.*

*And a breakdown of what type of degree was failed - so BA/ MA/ PhD etc.*

**LJMU Response 1:** Please see Annex 1 ‘Response FOI 24\_007’ attached.
 

## 24/008

 Requester withdrew FOI

## 24/009

***Your Request 1****: What are your current reporting guidelines? (we are referring to the processes and procedures by which students may submit a report.)****Your Request 2****: How are your reporting guidelines shared with students?****Your Request 3****: How do you make these guidelines accessible to all students?*

**LJMU Response 1,2 & 3:** Students are directed to the Student Complaints Procedure by LJMU’s Student Advice and Wellbeing team, personal tutors or they may contact Student Governance directly. Details of the Student Complaints Procedure are advertised on the university website.

## 24/010

**Your Request 1**: Contract Register Request:

*I am seeking the full and entirety of the organisation's contract register or database. The register should include the following columns/headings or something similar:*

*Contract Reference - unique reference number associated with the contract*

*Contract Title*

*Procurement Category*

*Supplier Name*

*Spend (Total, Annual or contract value)*

*Contract Duration*

*Contract Extensions*

*Contract Start Date*

*Contract Expiry Date*

*Contract Description [Please provide me with as much detail as possible.]*

*Contact Owner (Person that manages the contract register)*

*Contact details of section 151 officer*

*CPV codes/Pro-Class*

**LJMU Response 1:** LJMU does not have a central contracts register.

**Your Request 2**: Procurement Strategy Document Request:

*Can the organisation provide a full version of their Procurement Strategy for the fiscal year 2023-2024?*

 *If the Procurement Strategy is a strategic direction (2022-2025) instead of an annual plan, please provide an update document for 2023-2024. If an update cannot be provided, please provide information on when an update is planned to be published.*

*We require the full document. If any parts of this document have been removed, please state this within your response.*

**LJMU Response 2:** LJMU does not currently have a Procurement Strategy.

**Your Request 3**: Contact Details Request:

Provide contact details of the person responsible for API or data sharing, including [Name, Job Title, Telephone, Email Address].

**LJMU Response 3:** No one member of staff has responsibility for API.

## 24/011

***Your Request 1.*** *\*\*Gas and Electricity Contracts: \*\* Energy Provider*

**LJMU Response 1:** Corona (gas), EDF (electricity)

***Your Request 2****: Annual Spend for each provider for the past 3 financial years.*

**LJMU Response 3:** Available via HESA EMR data which is publicly available: <https://www.hesa.ac.uk/data-and-analysis/estates>

***Your Request 3:*** *Contract Duration (Including any extensions)*

**LJMU Response 3:** 36 months rolling

***Your Request 4:*** *Contract start date:*

**LJMU Response 4**: 24/03/2020

***Your Request 5:*** *Contract Expiry Date:*

**LJMU Response 5:** n/a - rolling contract

***Your Request 6*** *Contract Review Dates:*

**LJMU Response 6:** n/a – rolling contract

***Your Request 7:*** *Contact details of the person responsible, including job title.*

**LJMU Response 7:** Nia Prys-Williams, Energy Manager n.p.williams@ljmu.ac.uk

***Your Request 8:*** *Total Consumption of Gas, please provide me with the latest figure in cubic metres.*

**LJMU Response8:** See table below

***Your Request 9:*** *Total Consumption of Electricity (NHH), please provide me with latest figure in kWh for the past 3 financial years.*

**LJMU Response 9:** See table below

***Your Request 10:*** *Total Consumption of Electricity (HH), please provide me with latest figure in kWh for the past 3 financial years:*

|  |  |
| --- | --- |
| **LJMU Response 10:** See table below **Electricity NHH + HH (kwh)**  | **Gas (kwh)**  |
| **22/23**  | 13,962,234  | 14,068,227  |
| **21/22**  | 14,628,692  | 17,758,821  |
| **20/21**  | 13,471,584  | 17,853,247  |

***Your Request 11:*** *Contact details of the person responsible, including job title at the very least.*

**LJMU Response 11:** Nia Prys-Williams, Energy Manager n.p.williams@ljmu.ac.uk

***Your Request 12:*** *Energy Management System Contract(s) - Contract(s) relating to the organisation’s energy management system. An energy management system (EMS) is a system of computer-aided tools used by operators of electric utility grids to monitor, control, and optimise the performance of the generation or transmission system.*

*Energy Management System Provider*

*1. Annual Spend*

*2. Contract Duration (Including any extensions)*

*3. Contract Expiry Date*

*4. Contract start date*

*5. Contract Review Date*

*6. Contract Description – A description of the services provided.*

*7. Brand of the software*

*8. Total number of meter points for electricity:*

*a. Non-Half Hourly (NHH) meter points*

*b. Half Hourly (HH) meter points*

*9. Total number of Gas meter points*

*10. Total number of meter points for specialist gases and liquids*

*11. Contact details of the person responsible, including job title*

**LJMU Response 12:**

The university does not have a single Energy Management System Contract. We do have the following: -

• An Energy Management software package, Systems Link, to process and validate invoices, collate
data and support monitoring. 23 electricity supplies (5 x NHH and 18 x HH), 30 Gas

• A Building Energy Management System (BEMS), Trend, which controls our plant and equipment.

• An ISO50001 Energy Management System (ISO50001), a document and management system which is being established.

## 24/012

**Your Request 1**: What training courses or training sessions, either delivered by internal or external instructors, do staff typically complete with regard to the issue of terrorism extremism?  Are there mandatory courses? Or, if there is no typical framework for courses: what courses have been delivered on this subject in the past 12 months up to date?

**LJMU Response 1:** The university offers an eLearning module ‘Introduction to the Prevent Duty’. It is a mandatory requirement that all staff complete this module.

 **Your Request 2:***If possible, can you please provide copies of the training material delivered in these sessions/courses: any slides, booklets etc?*

**LJMU Response 2:** This is an online module; it is not possible to share the training materials.

**Your Request 3**: *What training material or material for guidance is currently held for staff? For example, is there a permanent staff handbook on spotting and dealing with signs of extremism? Could you please provide copies of any such material.*

**LJMU Response 3:** There are no additional training or guidance materials outside of the training module.

 **Your Request 4:** *Could you please provide any lists or summaries of material that has been deemed, in any guidance provided to staff, to be connected to extremist ideologies, or to promote these ideologies.*

**LJMU Response 4:** The university has not provided any lists or summaries of material that has been deemed to be connected to extremist ideologies or to promote these ideologies to staff members.

## 24/013

**Your Request 1**: *In the last 5 years, how many times has your college/university suffered from a ransomware attack? Please provide specific dates (months/years) if possible.*

* How much downtime did this cause (in hours)?
* How much downtime did this cause (in hours)?
* *Did you pay the ransom? If so, how much was the ransom?*
* *What type of ransomware was used?*
* *What was the total cost of the incident to your college/university?*
* *How many student and/or staff records were impacted in the breach?*

**LJMU Response 1:**  The university has not been impacted by a known ransomware attack on centrally managed systems.

## 24/014

**Your Request 1**: When did the University last undertake an estate wide fabric and M&E condition survey?

**LJMU Response 1:** 2017

**Your Request 2**: Has the University ever undertaken an accessibility (DDA) audit?

**LJMU Response 2:** Yes, 2017

**Your Request 3**: When did the University last commission an asset verification survey (M&E and Electrical)?

**LJMU Response 3:** 2021

**Your Request 4**: Does the University have up to date measured drawings for its building/departments?

**LJMU Response 4:** Yes

**Your Request 5**: If the plans are available and current, are they able to demonstrate fire compartmentation lines?

**LJMU Response 5:** Yes

## 24/015

 [INTERNAL REVIEW]

## 24/016

***Your Request 1****: Did your university adopt a working definition of Antisemitism? If so Which one?
When?*

**LJMU Response 1:** In December 2020, LJMU adopted the IHRA definition of antisemitism – you can find this on our Respect Always page: <https://www.ljmu.ac.uk/campaigns/respect-always>

 ***Your Request 2****: Did your university adopt a working definition of Islamophobia? If so*
*Which one? When?*

**LJMU Response 2:** LJMU has not adopted a working definition of islamophobia.

## 24/107

***Your Request 1****: Any guidance given to academics with regard to teaching neurodivergent students. Copies of word documents or PowerPoint presentations would fall under this request. URLs leading to guidance would also be welcome.*

**LJMU Response 1:** LJMU provide funding for staff to work with students on projects that are designed to enhance the curriculum and student experience. This is known as the Curriculum Enhancement Student Internship Scheme. These become exemplars of good practice and are often the provocation for wider uptake of associated initiatives across the University. In recent years, several of these have focused on neurodiversity as part of a strategic decision to focus the scheme on student wellbeing initiatives. (https://www.ljmu.ac.uk/teaching-and-learning-academy/projects/curriculum-enhancement-internships)

Neurodiversity is also covered in a core module for the PGCert Academic Practice (Inclusive Curriculum Design and Evaluation) that is mandatory for all new teaching staff with less than 5 years’ teaching experience or a relevant qualification.

The LJMU Teaching and Learning Strategy (2023 – 2030) presents four areas for development. These are inclusive curriculum, education for sustainable development. digital education, and education for wellbeing. Furthermore, the Learning and Teaching Strategy outlines the University's priorities for the enhancement of academic practice. We remain committed to providing inclusive learning opportunities for all students. See the weblink for further details: <https://www.ljmu.ac.uk/teaching-and-learning-academy/educational-policies-and-guidance>

The LJMU curriculum design guides provide resources and support on delivering an inclusive and accessible curriculum. Further details can be accessed at: <https://www.ljmu.ac.uk/teaching-and-learning-academy/educational-policies-and-guidance>

The Diversity and Inclusion team based with Human Resources have developed a neurodiversity guide which can be accessed at: <https://www.ljmu.ac.uk/about-us/edi/edi-resources/neuroinclusivity#:~:text=The%20Diversity%20and%20Inclusion%20team,and%20general%20information%20on%20neuroinclusion>

The Student Union (JMSU) have a Disabled and Neurodiverse Students Community – See: <https://www.jmsu.co.uk/groups/disabled-and-neurodiverse-students-community>

***Your Request 2****: Can you tell me how many employees (e.g. student services) you have whose role specifically addresses neurodivergent students? To be clear, while I’m aware that all staff have some responsibility in this area, I’m interested in staff numbers for those who have a specific neurodivergent-focussed remit. An FTE-equivalent number would be fine. Could I also have job descriptions for each of these staff.*

**LJMU Response 2:** Student Advice and Wellbeing currently have no (zero) staff with a neurodiverse specific job description.

***Your Request 3****: Could you tell me if you have earmarked additional funding for neurodivergent pedagogy. In other words, has a specific sum of funding bear targeted at this issue. To be clear, I’m not interested in research or research-funding, but rather whether additional money has been targeted at the teaching of neurodivergent teaching. A gross figure is fine here, although please feel free to break this down if it is more convenient.*

**LJMU Response 3:** Currently there is no specifically earmarked funding.

***Your Request 4****: What percentage of your undergraduate students identify as neurodivergent – i.e. dyslexia, autism, ADHD*

**LJMU Response 4:** 6.4% for 2022-2023 academic year.

## 24/018

***Your Request 1****: How many instances of academic misconduct (including plagiarism, falsification of authorship, bribery, and anything else defined by your institution to constitute academic misconduct) were recorded by your university in the 2020-2021, 2021-2022 and 2022-2023 academic years? Please give the figure by academic year.*

**LJMU Response 1:**

2020 - 2021: 264
2021 - 2022: 268
2022 - 2023: 277

***Your Request 2:*** *How many of these instances of academic misconduct were linked to international students from within the EU? Please give the figure by academic year.*

*a. How many of these cases led to sanctions? Please detail the severity of the sanctions given (i.e. failure of module; failure of course; suspension; dismissal; etc.)*

**LJMU Response 2:**

2020 - 2021: 15
2021 - 2022: 10
2022 - 2023: 16

a. Sanctions applied:

2020 – 2021:
Zero for assessment component: 1
Zero for assessment component and module mark capped:11
Zero for all module components: 0
Zero for all module components and no referral allowed: 1
Expulsion: 0

\*2 cases not recorded in a way that enables the LJMU to report.

2021 - 2022:
Zero for assessment component:0
Zero for assessment component and module mark capped:7
Zero for all module components:2
Zero for all module components and no referral allowed:0
Expulsion:0

\*1 case not recorded in a way that enables the LJMU to report.

2022 - 2023:
Zero for assessment component:1
Zero for assessment component and module mark capped:8
Zero for all module components:0
Zero for all module components and no referral allowed:

Expulsion:0

\*7 cases not recorded in a way that enables the LJMU to report.

***Your Request 3****: How many of these instances of academic misconduct were linked to international students from outside the EU? Please give the figure by academic year.*

*a. How many of these cases led to sanctions? Please detail the severity of the sanctions given (i.e. failure of module; failure of course; suspension; dismissal; etc.)*

**LJMU Response 3:**

2020 - 2021: 143
2021 – 2022: 174
2022 - 2023: 196

a. Sanctions applied:

2020 - 2021:
Zero for assessment component: 35
Zero for assessment component and module mark capped: 79
Zero for all module components: 14
Zero for all module components and no referral allowed: 0

Expulsion: 5

\*10 cases not recorded in a way that enables the LJMU to report within the cost limit.

2021 – 2022:
Zero for assessment component:6
Zero for assessment component and module mark capped:71
Zero for all module components:14
Zero for all module components and no referral allowed:0

Expulsion:1

\*82 cases not recorded in a way that enables the LJMU to report within the cost limit.

2022 - 2023:
Zero for assessment component:19
Zero for assessment component and module mark capped:109
Zero for all module components:21
Zero for all module components and no referral allowed:2

Expulsion:1

\*44 cases not recorded in a way that enables the LJMU to report within the cost limit.

***Your Request 4****: How many of these instances of academic misconduct were linked to British students? Please give the figure by academic year.*

*a. How many of these cases led to sanctions? Please detail the severity of the sanctions given (i.e. failure of module; failure of course; suspension; dismissal; etc.)*

**LJMU Response 4:** The University does not collate academic misconduct data based on British students. We only record students from the United Kingdom of Great Britain and Northern Ireland. These are:

2020 – 2021: 106
2021 - 2022: 84
2022 - 2023: 65

a. Sanctions applied:

2020 - 2021:
Zero for assessment component: 21
Zero for assessment component and module mark capped: 71
Zero for all module components:8
Zero for all module components and no referral allowed: 1

Expulsion: 0

\*5 cases not recorded in a way that enables the LJMU to report within the cost limit.

2021 - 2022:
Zero for assessment component:15
Zero for assessment component and module mark capped:57
Zero for all module components:1
Zero for all module components and no referral allowed:0

Expulsion:0

\*11 cases not recorded in a way that enables the LJMU to report within the cost limit.

2022 - 2023:
Zero for assessment component:5
Zero for assessment component and module mark capped:35
Zero for all module components:5
Zero for all module components and no referral allowed:0

Expulsion:2

\*18 cases not recorded in a way that enables the LJMU to report within the cost limit.

\* Section 12 of the FOIA puts a limit of £450 on the costs the University should need to incur in responding to a request for information. Any request costing in excess of this amount should be refused. Unfortunately, LJMU does not record some of this information in a reportable format.

## 24/019

***Your Request 1****: Could you please clarify whether the University currently use a digital HACCP (Hazard Analysis and Critical Point) solution within your food & beverage department. To clarify do you currently monitor the temperature of your food and beverage manually or digitally?*

**LJMU Response 1:** LJMU has a food safety/HACCP system in place, however, this is currently a manual process involving physical record keeping rather than a digital cloud-based solution and temperature checks are taken manually using a digit probe.

***Your Request 2****: If yes (digitally) please advise: Who is the supplier? When does the contract expire? How much do you currently pay per annually?*

**LJMU Response 2:** Not applicable – no digital system in place.

## 24/020

***Your Request 1:*** *Does your institution collect data (for example, during enrolment or re-enrolment) on whether students are also parents (i.e. have significant parental responsibility to one or more children under 18)?*

**LJMU Response 1:** LJMU uses the following tick box selection on our registration form.
 

***Your Request 2:*** *If the answer to (i) is yes, what proportion of the student population (broken down into UG / PGT / PGR and FT / PT) are currently student parents (preferably for the current academic year (23/24) or for the A/Y 22/23)?*

|  |  |  |
| --- | --- | --- |
| **LJMU Response 2:** Level Of Study  | Children - Yes%  | Children - No%  |
| PGT  | 21.3  | 78.7  |
| UG  | 4.3  | 95.7  |
| PGR  | 17.7  | 82.3  |
| Mode Of Study  | Children - Yes%  | Children - No%  |
| FTS  | 4.8  | 95.2  |
| PT  | 25.4  | 74.6  |

***Your Request 3:*** *Are there any childcare facilities at your institution or affiliated with your institution? If no, have there been any childcare facilities at your institution in the past (and if so, when were they closed)? However, if yes, please can the following questions also be addressed:*

**LJMU Response 3:** There are currently no childcare / creche facilities at LJMU.

## 24/021

***Your Request 1:*** *I would like to request the number of bank cards (credit or debit) that have been reported lost each year between 2020 and 2023, separated by year. If possible, please also separate the data by month. For example, X cards were reported lost in January 2020, Y cards were reported lost in February 2020, etc.*

**LJMU Response 1:** Following a search of our records, we have established that the information you have requested is not held by LJMU.

## 24/022

**Your Request 1**: In the below request, the phrase ‘arms trade companies’ relates to, but not limited to:

1. BAE systems
2. Babcock
3. QinetiQ
4. Rolls-Royce
5. Serco
6. Cobham
7. Raytheon
8. Airbus
9. General Dynamics
10. Leonardo MW
11. Lockheed Martin
12. Thales
13. MBDA
14. Elbit Systems
15. Caterpillar
16. MOD
17. DSTL
18. Atomic Weapons establishment
19. GKN
20. Boeing Please may you provide:

1) Any investment made into an arms trade company, detailing the name of the arms trade company/organisation, amount invested, and type of investment (e.g. bonds, stocks and shares, capital etc.) of that financial year, for the past five financial years.

2) Any investment made into an arms trade company by the university endowment fund organised by name of company/organisation, amount invested of that financial year, for the past five financial years

3.) The name of any investment management firm or bank the university uses to make investments, and the amount given to them annually. If they do provide a list of the names of companies/organisations/investments they make on the university’s behalf, please include any investments in arms trade companies provided by this information.

**LJMU Response 1:** LJMU does not have any investments or use University Endowments to invest in any of the organisations listed. The University does not use an investment management firm.

## 24/023

***Your Request 1****: Contract 1**- Telephony/Voice Services (Analogue, ISDN VOIP, SIP, Cloud)*

*1.Telephony/Voice Services Provider- Please can you provide me with the name of the supplier for each contract.*

*2. Telephony/Voice Services Spend – Please can you provide me with the annual spend*

*3.Telephony/Voice Services - Contract Renewal Date- please provide day, month and year (month and year are also acceptable). If this is a rolling contract, please provide me with the rolling date of the contract. If there is more than one supplier, please split the renewal dates up into however many suppliers*

*4.Telephony/Voice Services - Contract Duration- the number of years the contract is for each provider, please also include any contract extensions.*

*5.Telephony/Voice Services - Type of Lines - Please can you split the type of lines and users per each supplier? PSTN, Analogue, SIP, ISDN, VOIP, Cloud*

*6.Telephony/Voice Services Number of Lines / Channels / SIP Trunks/ Cloud based users- Please can you split the number of lines per each supplier? SIP trunks/connections, PSTN, Analogue, ISDN*

*Contract 2 - Incoming and Outgoing of call services****.***

*6.Minutes/Landline Provider- Supplier’s name (NOT Mobiles) if there is no information available, please can you provide further insight into why?*

*7.Minutes/Landline Contract Renewal Date- please provide day, month and year (month and year is also acceptable). If this is a rolling contract, please provide me with the rolling date of the contract.*

*8.Minutes Landline Monthly Spend- Monthly average spend on calls for each provider. An estimate or average is acceptable. If SIP services, please provide me with the cost of services per month.*

*9.Minute’s Landlines Contract Duration- the number of years the contract is for each provider, please also include any contract extensions.*

*10.Number of Extensions- Please state the number of telephone extensions the organisation currently has. An estimate or average is acceptable.*

*Contract 3 - The organisation's broadband provider.*

*11.Broadband Provider- Supplier’s name if there is not information available, please can you provide further insight into why?*

*12.Broadband expiry l Date- please provide day, month, and year (month and year is also acceptable). If this is a rolling contract, please provide me with the rolling date of the contract. If there is more than one supplier, please split the expiry dates up into however many suppliers.*

*13.Broadband Annual Average Spend- Annual average spend for each broadband provider. An estimate or average is acceptable.*

*Contract 4 - Contracts relating to Wide Area Network [WAN] services, this could also include HSCN network services.*

*14. WAN Provider- please provide me with the main supplier(s) if there is no information available, please can you provide further insight into why?*

*15.WAN Contract expiry Date- please provide day, month, and year (month and year are also acceptable). If this is a rolling contract, please provide me with the rolling date of the contract. If there is more than one supplier, please split the expiry dates up into however many suppliers*

*16.Contract Description: Please can you provide me with a brief description for each contract*

*17.The number of sites: Please state the number of sites the WAN covers. Approx. will do.*

*18. WAN Annual Average Spend- Annual average spend for each WAN provider. An estimate or average is acceptable.*

*19.For each WAN contract can you please provide me with information on how this was procured, especially around those procurement that used frameworks, please provide me with the framework reference.*

*20.Internal Contact: please can you send me their full contact details including contact number and email and job title for all the contracts above*.

**LJMU Response 1:** This information is available in the “Information relating to IT provision and use” document available on our website at this address: <https://www.ljmu.ac.uk/about-us/public-information/data-protection-and-freedom-of-information-and-public-sector-information/freedom-of-information/published-information-and-open-data>

Under s.21 of the FOIA, there is no obligation to provide this information to you where it is reasonably accessible elsewhere.

We will not provide the value of our contracts because this is likely to prejudice our commercial interests. The public interest is in favour of withholding the information for this reason under the provisions of s.43 of the FOIA.

## 24/024

**Your Request 1**: Do you monitor your students in terms of faith? If not, why not?

**LJMU Response 1:** Yes

**Your Request 2**: If you do, please provide data for the past three academic years [2020/21; 2021/22; 2022/2023]. To avoid GDPR issues if numbers are below five simply put <5.

**LJMU Response 2:**

|  |  |  |
| --- | --- | --- |
| HESA\_Year | Religion | Records |
| 2020 2021 | Information refused | 856 |
| 2020 2021 | Buddhist | 134 |
| 2020 2021 | Spiritual | 513 |
| 2020 2021 | Christian | 11661 |
| 2020 2021 | Jewish | 53 |
| 2020 2021 | Hindu | 352 |
| 2020 2021 | Muslim | 1826 |
| 2020 2021 | Sikh | 136 |
| 2020 2021 | Any other religion or belief | 450 |
| 2020 2021 | No religion | 11218 |
| 2021 - 2022 | Jewish | 54 |
| 2021 - 2022 | Christian | 11681 |
| 2021 - 2022 | Hindu | 363 |
| 2021 - 2022 | Buddhist | 137 |
| 2021 - 2022 | Spiritual | 670 |
| 2021 - 2022 | Any other religion or belief | 456 |
| 2021 - 2022 | No religion | 12039 |
| 2021 - 2022 | Information refused | 786 |
| 2021 - 2022 | Sikh | 114 |
| 2021 - 2022 | Muslim | 1802 |
| 2022 - 2023 | No religion | 13007 |
| 2022 - 2023 | Christian | 11216 |
| 2022 - 2023 | Buddhist | 153 |
| 2022 - 2023 | Information refused | 864 |
| 2022 - 2023 | Hindu | 444 |
| 2022 - 2023 | Jewish | 54 |
| 2022 - 2023 | Muslim | 2033 |
| 2022 - 2023 | Sikh | 117 |
| 2022 - 2023 | Any other religion or belief | 530 |

**Your Request 3**: The chaplains on your website, are they all full time and accessible 24-7-academic-year? Please state on a religion-by-religion basis e.g., Catholic, Anglican, Muslim, Hindu etc. which are, and which are not.

**LJMU Response 3:** Muslim Chaplain – FT; Catholic – FT; Anglican – FT; Jewish - FT

**Your Request 4**: Over the past three academic years how often were their services used? Please breakdown into the different faith groups.

**LJMU Response 4:** We do not hold quantitative data on usage.

**Your Request 5**: Are all your chaplains campus based?

**LJMU Response 5:** Chaplains are available both on and off campus.

**Your Request 6**: If not, why not?

**LJMU Response 6:** N/A

**Your Request 7**: If so, which have an office on campus?

**LJMU Response 7:** There is a space on our partner university site for use as an office, and a space on our campus for meetings.

**Your Request 8**: Are any of your chaplains paid, and if so, which ones, and by whom [e.g., the university or their religious group such as the Church of England.]?

**LJMU Response 8:** All Chaplains are paid. All are paid by their religious group with the exception of the Muslim chaplain who is a joint appointment between LJMU and the University of Liverpool.

***Your Request 9*:** *Do you have anyone who looks after the pastoral needs of humanists?*

**LJMU Response 9:** No

***Your Request 10:*** *In this age of multi-religion do you have specific prayer facilities for specific religions? In Islam for example, worshippers must carry out ablutions before prayers. If not, why not?*

**LJMU Response 10:** We have a mixture of dedicated prayer spaces and mixed multi-purpose spaces.

## 24/025

**Your Request 1**: How many student complaints and/or student disciplinaries have been investigated in relation to sexual misconduct from the period September 2019 - September 2023?

**LJMU Response 1:**

September 2020 – September 2023 - 5

Prior to September 2020, we used a different case record system. The data would need to be extracted manually for periods prior to this date which would exceed the cost limit set out in Section 12 of the FOIA.

**Your Request 2**: Regarding Point 1, please confirm how many complainants were female and how many were male.

**LJMU Response 2:** 5 female, 0 male

**Your Request 3**: Regarding Point 1, please confirm how many respondents were female and how many were male.

**LJMU Response 3:** 0 female, 5 male

**Your Request 4**: Regarding Point 1, please confirm the number of complaints/incidents, if any, were alleged to have taken place on university premises.

**LJMU Response 4:** 0

**Your Request 5**: Regarding Point 1, please provide the number of working days each investigation ran, from the date the complaint was first submitted to the date the complaint outcome was formally communicated to the complainant.

**LJMU Response 5:** LJMU is committed to managing complaints in a timely fashion. We adhere to the Office of the Independent Adjudicator’s recommendation that all internal processes are completed within 90 calendar days. Where this is not possible, for example due to complex issues or where parties to the complaint are unavailable for interview, we will contact the reporting student to explain the delay.

**Your Request 6**: Regarding Point 1, please confirm the outcome of the investigation. Where the investigation or complaint was dismissed, please provide the reason for this.

**LJMU Response 6:**

4 complaints upheld (1 Expulsion and 3 Final Warnings)

1 investigation could not reach a conclusion.

## 24/026

**Your Request 1**: Does your university have a mandatory consent course for first-year undergraduates? If so, how long has this course been in place?

**LJMU Response 1:** No

**Your Request 2**: How many students have completed the consent course per academic year over the last 10 years up until and including 2022/23? Please provide the number of students who completed the consent course as well as the total number of students who are supposed to complete the consent course per academic year.

**LJMU Response 2:** NA

**Your Request 3**: What repercussions are in place for those who do not complete the consent course? If one of these is suspension or expulsion, please provide the number of students who were suspended or expelled because they did not complete the consent course for each academic year over the last 10 years up until and including 2022/23.

**LJMU Response 3:** NA

## 24/027

**Your Request 1**: The number of allegations of rape reported to the institution per academic year over the last 10 years including 2022/23.

**LJMU Response 1:**

Our Student Governance team deals with allegations were the alleged victim and alleged perpetrator are both students at LJMU. LJMU does not record using the word ‘rape’, we record as ‘sexual misconduct’.

The following numbers relate to reports made to our Student Governance team:

2020-2021 – < 5
2021-2022 – < 5
2022-2023 – 0

\*Prior to September 2020, LJMU did record in a way that enables the university to report within the cost limit. The data would need to be extracted manually for periods prior to this date which would exceed the cost limit set out in Section 12 of the FOIA.

**Your Request 2**: How many of the reported rape allegations were investigated, how many were thrown out, how many were found to be true and how many were reported to the police? Please provide the numbers per academic year over the last 10 years including 2022/23.

**LJMU Response 2:** The cases above were investigated by LJMU. LJMU cannot report on how many cases were reported to the police as we do not hold this data.

**Your Request 3**: The number of allegations of sexual assault reported to the institution per academic year over the last 10 years including 2022/23.

**LJMU Response 3:**

2020-2021 – < 5
2021-2022 – < 5
2022-2023 – < 5

\*Prior to September 2020, LJMU did record in a way that enables the university to report within the cost limit. The data would need to be extracted manually for periods prior to this date which would exceed the cost limit set out in Section 12 of the FOIA.

**Your Request 4**: How many of the reported sexual assault allegations were investigated, how many were thrown out, how many were found to be true and how many were reported to the police? Please provide the numbers per academic year over the last 10 years including 2022/23.

**LJMU Response 4:**

2020-2021 – < 5
2021-2022 – < 5
2022-2023 – < 5

\*Prior to September 2020, LJMU did record in a way that enables the university to report within the cost limit. The data would need to be extracted manually for periods prior to this date which would exceed the cost limit set out in Section 12 of the FOIA.

All cases were investigated by LJMU, 3 upheld, 2 could not reach a conclusion, 1 did not proceed as the alleged perpetrator withdrew from LJMU and 1 did not proceed as the reporting student did not engage with the process.

LJMU cannot report on how many cases were reported to the police as we do not hold this data.

## 24/028

**Your Request 1**: Number of international students this year.

|  |
| --- |
| International students total |
| Career | Headcount |
| Undergraduate | 870 |
| Postgraduate Taught | 1077 |
| Postgraduate Research | 173 |
| Total | 2120 |

**LJMU Response 1:**

**Your Request 2**: Number of computer science students this year.

|  |  |
| --- | --- |
| Computer Science Total |  |
| Career | Headcount |
| Undergraduate | 289 |
| Postgraduate Taught | <5 |
| Postgraduate Research | 15 |

**LJMU Response 2:**

## 24/029

**Your Request 1**: Names, telephone number and email addresses of key contacts within the university for managing printed materials, prospectus, magazines, brochures, flyers etc.

**LJMU Response 1:** studio@ljmu.ac.uk

**Your Request 2**: A description of the decision-making process for onboarding new suppliers.

**LJMU Response 2:** We undertake a full tender process for print suppliers, the current framework runs out October 2025.

**Your Request 3**: Company names of your preferred suppliers you currently use for printing services.

**LJMU Response 3:** Current suppliers are Apogee and Belmont.

## 24/030

***Your Request 1****: High Performance Computing (HPC)*

1. *How many HPC systems does the university have?*
2. *Who is the vendor?*
3. *Who is the current supplier/integrator maintaining it?*

*Within the university who is:*

1. *The Business lead?*
2. *The Technical lead?*
3. *For each would you share their email address and mobile / direct dial contact numbers?*

*g. Would you please confirm the contract end date?*

*h. For each HPC when is the next refresh planned and what would you like to improve upon?*

*i. What would you like to improve upon in your next refresh?*

**LJMU Response 1**:

1. Currently, there are 2 HPC systems. In addition, some researchers have their own small grant funded servers that they use for smaller scale activities.
2. HPE & NVidia
3. Hardware supplier – Nvidia, DTP, managed service provider - Alces Flight Ltd
4. The University will not disclose this information under the provisions of Section 40(2) of the FOIA because disclosure may breach one or more of the data protection principles of the GDPR.
5. The University will not disclose this information under the provisions of Section 40(2) of the FOIA because disclosure may breach one or more of the data protection principles of the GDPR.
6. The University will not disclose this information under the provisions of Section 40(2) of the FOIA because disclosure may breach one or more of the data protection principles of the GDPR.
7. Hardware - 30th June 2026
Managed service – annually in February

h. Refresh of the oldest components of the HPC is scheduled from Sept 2027

i. Current focus is on expansion not improvement.

***Your Request 2****: General Servers*

1. *Who is the current vendor?*
2. *Who is the current supplier/integrator/maintainer?*
3. *When was your last refresh and when is the next server refresh planned?*
4. *Would you please confirm contract end dates?*
5. *What would you like to improve upon in your next refresh?*
6. *Who is the technical lead i.e.name and would you share their email address and contact mobile/direct dial number?*

**LJMU Response 2:**

1. HPE
2. HPE / DTP
3. Nov 2023 / Q4 24 or Q1 25 or when the business dictates.
4. 30th June 2026
5. Focus will be refresh with latest generation of server and so by virtue improvement will be performance.

The University will not disclose this information under the provisions of Section 40(2) of the FOIA because disclosure may breach one or more of the data protection principles of the GDPR.

## 24/031

**Your Request 1**: Current Spend 2024 for Contract Recruitment.

**LJMU Response 1:** £112,808

 **Your Request 2:** Current Spend 2024 for Permanent Recruitment. **LJMU Response 2:** £0

 **Your Request 3:** Current Spend 2024 for IT projects.

 **LJMU Response 3:** £242,693

 **Your Request 4:** Current IT Project providers.

 **LJMU Response 4:** Hays, Infosys, Simpsons, Version 1, Aptem, Arribatec UK Ltd

**Your Request 5:** Current spend on Microsoft Projects.

 **LJMU Response 5:** NA

 **Your Request 6:** Future Spend 2025 on IT projects.**LJMU Response 6:** Not yet known.

 **Your Request 7:** What IT technology do you use.

**LJMU Response 7:** Microsoft, Oracle, HPE, cisco.

 **Your Request: 8:** Period of agreed Framework and when this is due to be retendered for Recruitment (Contract/Permeant)**LJMU Response 8:** Framework expires 01/09/26.

 **Your Request 9:** Period of agreed Framework and when this is due to be retendered for IT Projects**LJMU Response 9:** Framework expires 01/09/26.

 **Your Request 10:** Recruitment Agencies that you currently work with you for IT Recruitment (Contract and Permeant)?**LJMU Response 10:** Hays

 **Your Request 11:** Consultancies you work with for IT projects

**LJMU Response 11:** Hays, Infosys, Simpsons, Version 1, Aptem, Arribatec UK Ltd.

## 24/032

***Your Request 1****: Overall cases of reported antisemitism broken down by each academic year starting from 2018/19 academic year to present (please include information from the 2023/24 academic year that we have had so far)***LJMU Response 1:**

2018/2019 **\***
2019/2020 **\***2020/2021 - <5
2021/2022 - Nil
2022/2023 - Nil
2023/2024 - <5

***Your Request 2:*** *Broken down within each academic year, how many of those cases of antisemitism were perpetrated by students, and how many were perpetrated by lecturers.***LJMU Response 2:**

2018/2019 **\***
2019/2020 **\***2020/2021 - Students
2021/2022 - Nil
2022/2023- Nil2023/2204 - Staff members

***Your Request 3****: Broken down within each academic year, the outcome of each of these cases of reported antisemitism (whether the claim was dismissed, is pending, or was accepted and further action taken)***LJMU Response 3:**

2018/2019 **\***
2019/2020 **\***
2020/2021 - Upheld sanctioned
2021/2022 - Nil
2022/2023 - Nil2023/24 - Informal resolution

***Your Request 4****: In denied dismissed cases related to point (3) please detail both what the claim involved and the reason for dismissal.***LJMU Response 4:** NA

***Your Request 5****: In accepted cases relating to point (3), what action was taken against the accused, whether it be dismissal / expulsion, written warning, no further action or any other form of further action (if so, please detail what this other form was).***LJMU Response 5:**

2020/2021 -Written warning
2023/2024 - NA

**Your Request 6**: On what date (or if specific date not available, what year) your university adopted the IHRA definition of antisemitism.

**LJMU Response 6:** In December 2020, LJMU adopted the IHRA definition of antisemitism – you can find this on our Respect Always page: <https://www.ljmu.ac.uk/campaigns/respect-always>

**\*** Prior to September 2020 figures were not recorded in a way that enables LJMU to report within the cost limit set out in Section 12 of the FOIA.

In accordance with Section 40(2) of the FOIA, the University has not been able to give the exact numbers where small numbers of individuals are involved, so that an individual cannot be identified, or inferences be drawn about them. The University has inserted a “fewer than five” (<5) value in any appropriate cell to ensure compliance.

## 24/033

**Your Request 1**: How many cases/complaints have there been where a student or incoming student has been considered a 'home fee status student' by the University but not by the government?

**\* LJMU Response 1:** LJMU does not hold this data in a reportable format, the data would need to be extracted manually. This would exceed the cost limit set out in Section 12 of the FOIA.

**Your Request 2**: How many complaints have been made by a student or incoming student about not being considered a ‘home fee status student’ by the government?

**\* LJMU Response 2:** LJMU does not hold this data in a reportable format, the data would need to be extracted manually. This would exceed the cost limit set out in Section 12 of the FOIA.

**Your Request 3**: Has the University offered financial support to students who cannot access financial support from the government? If so, how many students and what is the totalling amount of financial aid in the academic year?
**LJMU Response 3:** LJMU does not hold this data in a reportable format. LJMU is unable to separate this information from the overall financial support that is paid to student’s experiencing financial hardship.

**Your Request 4**: How many complaints have been made regarding difficulty or problems accessing government financial support? (e.g from SFE or SAAS)

**\* LJMU Response 4:** LJMU does not hold this data in a reportable format, the data would need to be extracted manually. This would exceed the cost limit set out in Section 12 of the FOIA.

**\*** Section 12 of the FOIA puts a limit of £450 on the costs the University should need to incur in responding to a request for information. Any request costing in excess of this amount should be refused. Unfortunately, LJMU does not record some of this information in a reportable format.

## 24/034

**Your Request 1**: Does your university have and/or operate a nursery for students who have children/babies?

**LJMU Response 1:** No

***Your Request 2****:* If so, is this nursery ran/managed in house by the university or is it contracted out to an external company to run/manage?

**LJMU Response 2:** NA

**Your Request 3**: How many children/babies currently attend this nursery?

**LJMU Response 3:** NA

**Your Request 4**: How many staff currently work in this nursery?

**LJMU Response 4:** NA

## 24/035

**Your Request 1**: 1) For each year since 2018, how many students have been investigative for tuition fee fraud?

2) What were the outcomes in each case?

3) Of the total number of students investigated since 2018, how many were of Chinese nationality?

**LJMU Response 1:** The information you have requested is not held by LJMU**.**

## 24/036

***Your Request 1****: A list of student accommodation blocks/assets owned by the university. For each asset, please include:*

* 1. *Name of hall of residence*
	2. *Year built*
	3. *Number of beds*
	4. *EPC rating and EPC expiration date (if applicable)*
	5. *Details of any development plans for the asset (see question 2)*

**LJMU Response 1:**LJMU does not own or operate any student accommodation. We work with approved partner providers to ensure our students have access to appropriate accommodation in the city centre.

1. ***Your Request 2****: Details of any development, demolition or refurbishment plans related to university-owned halls of residence. Specifically:*
	1. *Does the university currently have a plan to refurbish or retrofit any of its existing student accommodation assets? If so, please identify the assets and include an expected start/completion date. Please also identify any assets currently undergoing works.*
	2. *Does the university currently have a plan to demolish any of its existing student accommodation assets? If so, please identify these assets and include an expected start/completion date.*
	3. *Does the university currently have a plan to develop new student accommodation, either independently or with a joint venture partner? If so, please provide details of the number new beds planned and the expected start/completion dates.*

**LJMU Response 2:**

N/A see response 1

**Your Request 3**: What is the university’s overall strategy – if any – regarding ageing student accommodation stock? Does it plan to demolish, replace or retrofit its stock, and what factors determine the point at which an asset is no longer fit for use (e.g. operational costs, energy use, carbon emissions, etc.)?

**LJMU Response 3:**

N/A see response 1

## 24/037

 **Your Request 1**: Do paramedic students undertake any practice education/placement in paediatric-specific environments (e.g. paediatric ward, health visiting, paediatric emergency department etc.) throughout their university education? (Cross box)

**LJMU Response 1:** Yes, all students.

**Your Request 2**: Do paramedic students receive teaching from any paediatric specialists (e.g. paediatric nurse, paediatric physician etc.) throughout their university education? (Tick box)

**LJMU Response 2:** Yes.

**Your Request 3**: *Please complete the below table detailing: which topics paramedic students are educated on, how such teaching is delivered, if paramedic students are assessed on these topics and if so, how they are assessed.***LJMU Response 3:** Please refer to Annex 1 FOI 24\_037

## 24/038

**Your Request 1**:

Who is your current software provider for managing your student accommodation?

When does your current student accommodation management software contract come to an end?

Who is your current software provider for managing your conference and events?

When does your current conference and events management software contract come to an end?

**LJMU Response 1:** The information you have requested is not held by LJMU. LJMU does not own any student accommodation.

## 24/039

**Your Request 1**: The total spending by your organisation on unconscious bias training for your staff in the financial year 2022/23.

**LJMU Response 1:** Nil

**Your Request 2**: The number of your staff that undertook unconscious bias training in the financial year 2022/23.

**LJMU Response 2:** Nil

## 24/040

|  |
| --- |
| **Your Request 1**:  From 2015 to 2023, the numbers of Liverpool John Moores University degrees (including all Bachelor and Master) conferred every year at the Sino-British College, University of Shanghai for Science and Technology (Sino-British College in short). Please provide this information in aggregated numbers by different programmes. |
|  |
|  |

**LJMU Response 1:**

|  |  |  |
| --- | --- | --- |
| COMPLETION\_TERM | Title | Degrees Awarded |
| 2015 | BGH.Industrial Electronics and Control | **\***<5 |
| 2015 | BGH.Manufacturing Systems Engineering | 31 |
| 2015 | BGH.Industrial Electronics and Control Engineering | 35 |
| 2016 | BGH.Manufacturing Systems Engineering | 30 |
| 2016 | BGH.Industrial Electronics and Control Engineering | 27 |
| 2017 | BGH.Manufacturing Systems Engineering | 40 |
| 2017 | BGH.Industrial Electronics and Control Engineering | 36 |
| 2018 | BGH.Manufacturing Systems Engineering | **\***<5 |
| 2018 | BGH.Industrial Electronics and Control Engineering | **\***<5 |
| 2018 | BGH.Manufacturing Systems Engineering | 30 |
| 2018 | BGH.Industrial Electronics and Control Engineering | 40 |
| 2019 | BGH.Manufacturing Systems Engineering | 38 |
| 2019 | BGH.Industrial Electronics and Control Engineering | 39 |
| 2020 | BGH.Manufacturing Systems Engineering | 27 |
| 2020 | BGH.Industrial Electronics and Control Engineering | 39 |
| 2021 | BGH.Manufacturing Systems Engineering | 33 |
| 2021 | BGH.Industrial Electronics and Control Engineering | 36 |
| 2022 | BGH.Electrical and Electronic Engineering | 7 |
| 2022 | BGH.Mechanical Engineering | 6 |
| 2022 | BGHF.Electrical and Electronic Engineering | 25 |
| 2022 | BGHF.Mechanical Engineering | 27 |

**\***In accordance with Section 40(2) of the FOIA, the University has not been able to give the exact numbers where small numbers of individuals are involved, so that an individual cannot be identified, or inferences be drawn about them. The University has inserted a “fewer than five” (<5) value in any appropriate cell to ensure compliance.

**Your Request 2**: Lists of education programmes, research projects, and research grants that are currently operational at Sino-British College, either participated by Sino-British College students and staff or sponsored by the Sino-British College and the Liverpool John Moores University.

**LJMU Response 2:** Current Education programmes:

|  |  |  |
| --- | --- | --- |
| Programmes | Award | Partnership model |
| Electrical and Electronic Engineering | BEng (Hons) | Articulation and franchise |
| Mechanical Engineering | BEng (Hons) | Articulation and franchise |
| Electrical and Electronic Engineering | BEng (Hons) with Foundation | Dual  |
| Mechanical Engineering | BEng (Hons) with Foundation | Dual |

Please note, any divergence between the programmes in responses 1 and 2 relate to the fact that some programmes in response 1 have subsequently closed.

**Your Request 3**: Liverpool John Moores University policies and governance structure which oversee the operations, including student experience and research, at the Sino-British College. Please provide relevant policy documents and/or relevant administrative staff role specifications where applicable.

**LJMU Response 3:** The governance of Sino-British College is overseen by its Management Council, which meets twice yearly and has members from the University of Shanghai for Science and Technology and members from several of the UK HEIs which are involved in both delivery of academic programmes and in progression from Sino-British College.

For the franchise programmes, the successful students are awarded one certificate from LJMU. The franchise programmes are subject to the processes and oversight set out in the [University Framework for Academic Quality and Standards](https://www.ljmu.ac.uk/academic-registry/staff/quality-and-standards/frameworks-and-regulations). In addition, these programmes are subject to the LJMU’s Academic Policies, as set out [here](https://www.ljmu.ac.uk/academic-registry/collaborative-partners/academic-framework-regulations-and-academic-policies).

For the dual awards, students receive two certificates, one from USST and one from LJMU. For these programmes, an Operational Framework is in place, which confirms the agreed arrangements for their quality assurance, operation and management, and reflects the fact that they are subject to oversight by two, separate, awarding institutions. For the most part, in relation to the LJMU award, these programmes are subject to the same processes and policies as apply for the franchise programmes.

|  |
| --- |
| ***Your Request 4:****From 2015 to 2023, donations, grants, and research fundings received by the Liverpool John Moores University and its affiliated entities from the University of Shanghai for Science and Technology and/or any affiliated individuals, companies, or relevant Chinese official agencies.* |
|  |

 **LJMU Response 4:** LJMU has not received any.

## 24/041

**Your Request 1**: Please provide the following information for BSc Physiotherapy, BSc Occupational Therapy, BSc Nursing, BA Social Work, BA English Literature, BEng Civil Engineering, MPharm in the past 5 academic years:

* Percentage graduating with 1st class honours
* Percentage graduating with 2:1
* Percentage graduating with 2:2

**LJMU Response 1:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| HESA\_Year | Title | Firsts % | 2:1 % | 2:2 % |
| 2018- 2019 | Civil Engineering | 76.9 | 23.1 | 0.0 |
| 2018- 2019 | Nursing with Registered Nurse Status (Adult) | 24.5 | 46.3 | 29.2 |
| 2018- 2019 | Nursing with Registered Nurse Status (Child) | 33.3 | 38.1 | 28.6 |
| 2018- 2019 | Nursing with Registered Nurse Status (Mental Health) | 31.5 | 61.1 | 7.4 |
| 2018- 2019 | Pharmacy | 18.1 | 50.5 | 31.4 |
| 2018- 2019 | Specialist Community Practitioner (District Nursing) | 0.0 | 100.0 | 0.0 |
| 2018- 2019 | Specialist Community Public Health Nursing | 14.3 | 57.1 | 28.6 |
| 2018- 2019 | Specialist Practitioner Community Children's Nursing | 0.0 | 50.0 | 50.0 |
| 2019 - 2020 | Civil Engineering | 69.6 | 21.7 | 8.7 |
| 2019 - 2020 | Nursing with Registered Nurse Status (Adult) | 13.7 | 50.7 | 35.5 |
| 2019 - 2020 | Nursing with Registered Nurse Status (Child) | 40.0 | 20.0 | 40.0 |
| 2019 - 2020 | Nursing with Registered Nurse Status (Mental Health) | 27.7 | 36.2 | 36.2 |
| 2019 - 2020 | Pharmacy | 32.2 | 52.2 | 15.7 |
| 2019 - 2020 | Specialist Community Practitioner (District Nursing) | 75.0 | 25.0 | 0.0 |
| 2019 - 2020 | Specialist Community Public Health Nursing | 20.0 | 40.0 | 40.0 |
| 2019 - 2020 | Specialist Practitioner Community Children's Nursing | 0.0 | 0.0 | 100.0 |
| 2020 - 2021 | Civil Engineering | 69.2 | 23.1 | 7.7 |
| 2020 - 2021 | English Literature | 11.8 | 88.2 | 0.0 |
| 2020 - 2021 | Nursing with Registered Nurse Status (Adult) | 10.0 | 38.9 | 51.1 |
| 2020 - 2021 | Nursing with Registered Nurse Status (Child) | 16.7 | 41.7 | 41.7 |
| 2020 - 2021 | Nursing with Registered Nurse Status (Mental Health) | 26.5 | 38.8 | 34.7 |
| 2020 - 2021 | Pharmaceutical Studies | 0.0 | 0.0 | 100.0 |
| 2020 - 2021 | Pharmacy | 34.8 | 62.0 | 3.3 |
| 2020 - 2021 | Specialist Community Practitioner (District Nursing) | 40.0 | 50.0 | 10.0 |
| 2020 - 2021 | Specialist Community Public Health Nursing | 7.1 | 64.3 | 28.6 |
| 2020 - 2021 | Specialist Practitioner Community Children's Nursing | 66.7 | 33.3 | 0.0 |
| 2021 -2022 | Civil Engineering | 85.3 | 11.8 | 2.9 |
| 2021 -2022 | English Literature | 12.0 | 74.0 | 14.0 |
| 2021 -2022 | Nursing with Registered Nurse Status (Adult) | 28.1 | 41.2 | 30.7 |
| 2021 -2022 | Nursing with Registered Nurse Status (Child) | 37.5 | 41.7 | 20.8 |
| 2021 -2022 | Nursing with Registered Nurse Status (Mental Health) | 36.2 | 36.2 | 27.6 |
| 2021 -2022 | Pharmacy | 27.8 | 51.3 | 20.9 |
| 2021 -2022 | Specialist Community Practitioner (District Nursing) | 0.0 | 66.7 | 33.3 |
| 2021 -2022 | Specialist Community Public Health Nursing | 25.0 | 50.0 | 25.0 |
| 2021 -2022 | Specialist Practitioner Community Children's Nursing | 0.0 | 0.0 | 100.0 |
| 2022 - 2023 | Civil Engineering | 48.8 | 44.2 | 7.0 |
| 2022 - 2023 | English Literature | 22.9 | 77.1 | 0.0 |
| 2022 - 2023 | Nursing Studies | 11.1 | 33.3 | 33.3 |
| 2022 - 2023 | Nursing with Registered Nurse Status (Adult) | 31.8 | 41.7 | 20.5 |
| 2022 - 2023 | Nursing with Registered Nurse Status (Child) | 17.9 | 46.4 | 25.0 |
| 2022 - 2023 | Nursing with Registered Nurse Status (Mental Health) | 42.1 | 42.1 | 12.3 |
| 2022 - 2023 | Pharmaceutical Studies | 0.0 | 33.3 | 66.7 |
| 2022 - 2023 | Pharmacy | 19.7 | 59.0 | 21.4 |
| 2022 - 2023 | Specialist Community Practitioner (District Nursing) | 16.7 | 33.3 | 50.0 |
| 2022 - 2023 | Specialist Community Public Health Nursing | 25.0 | 50.0 | 25.0 |
| 2022 - 2023 | Specialist Practitioner Community Children's Nursing | 0.0 | 0.0 | 100.0 |

Please note BSc Physiotherapy & BSc Occupational Therapy are not courses currently offered by LJMU. BA Social Work only became available again in 2020 – 2021 and as a result we do not have any current grades as yet.

## 24/042

**Your Request 1**: We are preparing a report for which the requested information is an important element. The information concerns demographic information and university initiatives. Our report will significantly contribute to public understanding of matters to do with ethnic representation, equity, and experience, covering both students and staff. The information requested is outline below and also in the attached word document.

**LJMU Response 1:**

|  |  |
| --- | --- |
| Executive Team  | Answer |
| Total number of members:  | 12 |
| Number of BAME members:  | \*<5 |
| Number of Black or Black mixed heritage members:  | \*<5 |
| Professional services staff  |  |
| Total number of professional services staff below Spine Point 30:  | 944 |
| Number of BAME professional services staff below Spine Point 30:  | 53 |
| Number of Black or Black mixed heritage professional services staff below Spine Point 30:  | 21 |
| Total number of professional services staff on Spine Point 30 and above:  | 338 |
| Number of BAME professional services staff on Spine Point 30 and above:  | 17 |
| Number of Black or Black mixed heritage professional services staff on Spine Point 30 and above:  | 5 |
| Total number of professional services staff not on the Spine Point Scale (individual contract):  | 23 |
| Number of BAME professional services staff not on the Spine Point Scale (individual contract):  | \*<5 |
| Number of Black or Black mixed heritage professional services staff not on the Spine Point Scale (individual contract):  | \*<5 |
| General  |  |
| What was your mean ethnicity pay gap (%) in the 22/23 Academic year? :  | -4.71% |
| Is there a university led initiative for decolonisation the curriculum? Yes/No  | Yes |
| Is there a specific university anti-racist strategy? Yes/No  | Yes |

\*In accordance with Section 40(2) of the FOIA, the University has not been able to give the exact numbers where small numbers of individuals are involved, so that an individual cannot be identified, or inferences be drawn about them. The University has inserted a “fewer than five” (<5) value in any appropriate cell to ensure compliance.

## 24/043

**Your Request 1**: Your institution, Liverpool John Moores University, has been awarded a Race Equality Charter by Advance HE. In light of that, I would like to request the following information.

1. The application form submitted to Advance HE with respect to your institution being awarded this charter, with personal information redacted.

2. The action plan submitted with respect to the application form mentioned above, if not already included in the same document.

**LJMU Response 1:** The University will not be disclosing this document because it would be prejudicial to our commercial interests to do so.

Section 43(2) of the FOIA allows us to withhold information in such cases and we do not consider there is public interest in disclosing it.

## 24/044

**Your Request 1**: Please email me the names of the providers you hold in relation to the provision of social Work placements for your MA Social Work.

**LJMU Response 1:** 2023/24 Social Work Placements:

Private and Voluntary Organisations

* Time Matters UK
* Forward Trust
* NSPCC
* Ncompass
* Person Shaped Support (PSS)
* Sefton Women and Children’s Aid (SWACA)
* The Children’s Society
* Wirral Metropolitan College
* Young Persons Advisory Service (YPAS)
* Big Life Group
* Gaddum
* The Wallich
* The Venus Centre
* Age UK Wirral
* Liverpool YMCA – City of Liverpool Young Men’s Christian Association

Local Authorities & NHS

* Warrington Borough Council
* Halton Borough Council
* Liverpool City Council
* Knowsley Metropolitan Borough Council
* Alder Hey Children’s NHS Foundation Trust
* Wirral Metropolitan Borough Council
* Cheshire West And Chester Council
* Sefton Council
* Mersey Care NHS Foundation Trust

## 24/045

**Your Request 1**: I would be grateful if you could provide the following documentation for the Byrom Street City Campus at Liverpool John Moores University (formerly Liverpool Polytechnic) during the 1990s:

* Any asbestos surveys conducted.

**LJMU Response 1:** This information is not held.

The duty to manage asbestos in all non-domestic buildings was an explicit duty introduced by The Control of Asbestos at Work Regulations 2002 which came into force in 2004. Surveys were not undertaken during the 1990s.

**Your Request 2**:

* Any documentation regarding renovations to the buildings which subsequently detected the presence of asbestos.

**LJMU Response 2:** Section 12 of the FOIA puts a limit of £450 on the costs the University should need to incur in responding to a request for information. Any request costing in excess of this amount should be refused. To ascertain this information would require manual analysis of each file. Due to the volume of buildings on the Byron Street Campus we estimate the costs of manual analysis would be in excess of £450.

**Your Request 3**:

* Any documentation detailing asbestos removal.

**LJMU Response 3:** See Response 2

## 24/046

**Your Request 1**: *How much solar energy the university uses per year.*

**LJMU Response 1:** 2022 / 2023 - 11,223 kwh

**Your Request 2**: *- How many solar panels the university has across all campuses.*

**LJMU Response 2:** LJMU has 2 installations:

o Installation 1: 20 panels. Total Installed capacity 6 kwp

o Installation 2: 40 panels. Total Installed capacity 10 kwp

## 24/047

***Your Request 1****:*

*How many sexual incidents have been reported to your university since January 1, 2021. Please provide information per month.*

|  |  |  |  |
| --- | --- | --- | --- |
| Month | 2021 | 2022 | 2023 |
| JAN | 0 | 0 | 0 |
| FEB | 0 | 0 | 0 |
| MAR | 0 | 0 | 0 |
| APR | 0 | 0 | 0 |
| MAY | <5 | <5 | <5 |
| JUNE | <5 | 0 | <5 |
| JULY | 0 | 0 | 0 |
| AUG | 0 | <5 | 0 |
| SEPT | 0 | 0 | 0 |
| OCT | <5 | 0 | 0 |
| NOV | 0 | 0 | 0 |
| DEC | 0 | 0 | 0 |

**LJMU Response 1:**

None yet recorded for 2024.

In accordance with Section 40(2) of the FOIA, the University has not been able to give the exact numbers where small numbers of individuals are involved, so that an individual cannot be identified, or inferences be drawn about them. The University has inserted a “fewer than five” (<5) value in any appropriate cell to ensure compliance.

**Your Request 2**:

*If possible, please provide a breakdown on the above complaints (1) per month since January 1, 2021 (ie harassment, sexual assault, rape)*

**LJMU Response 2:**LJMU records all complaints of sexual incidents as ‘sexual misconduct’ rather than the specific categories cited above.

**Your Request 3**:

*Of the above (1) what was the outcome of each incident?*

**LJMU Response 3:**All cases were investigated by LJMU: 3 were upheld, 2 could not reach a conclusion, 1 did not proceed as the alleged perpetrator withdrew from LJMU and 1 did not proceed as the reporting student did not engage with the process.

***Your Request 4***

*In how many sexual incidents reported to the university since January 1, 2021 was the suspect/alleged individual a member of staff at your university. Please provide information per month.*

**LJMU Response 4:**

|  |  |  |  |
| --- | --- | --- | --- |
| Month | 2021 | 2022 | 2023 |
| JAN | 0 | 0 | 0 |
| FEB | 0 | 0 | 0 |
| MAR | 0 | 0 | <5 |
| APR | 0 | 0 | <5 |
| MAY | 0 | 0 | 0 |
| JUNE | 0 | 0 | 0 |
| JULY | 0 | 0 | <5 |
| AUG | 0 | 0 | 0 |
| SEPT | 0 | 0 | 0 |
| OCT | 0 | 0 | 0 |
| NOV | 0 | 0 | 0 |
| DEC | <5 | 0 | 0 |

In accordance with Section 40(2) of the FOIA, the University has not been able to give the exact numbers where small numbers of individuals are involved, so that an individual cannot be identified, or inferences be drawn about them. The University has inserted a “fewer than five” (<5) value in any appropriate cell to ensure compliance.

***Your Request 4***

*What was the outcome of each of these incidents (4)?*

**LJMU Response 4:** Final written warnings. Outcome incomplete: left during the process.

## 24/048

**Your Request 1**: *The number of lecturers employed in your Policing team (please breakdown into Principal, Lead Lecturer and lecturer etc) delivering the Police Constable Degree Apprenticeship (PCDA)?*

**LJMU Response 1:** 3 Senior Lecturers, 13 Lecturers.

**Your Request 2**: *How many of those lecturers identified in Q.1 above hold degrees and at what level (Graduate or Masters etc)?*

**LJMU Response 2:** Those mentioned above all have a minimum of a Level 6 qualification.

 **Your Request 3**: *What are the degree disciplines that they hold?*

**LJMU Response 3:** LCAPS are pleased to deliver provision by experts from a wide variety of disciplines.

## 24/049

**Your Request 1**: Please could you share the advice given by the AWERB to the establishment licence holder in the last 3 years specifically regarding replacements and alternative methods to animal testing.

**LJMU Response 1:** Please see Annex 1 attached which contains extracts from the AWERB meetings which relate to ‘replacements and alternative methods to animals testing’.

Redactions have been applied where the documents contain personal data. Section 40(2) FOIA allows us to withhold information in such cases.

Please note that in addition to documented discussions in the AWERB meetings, advice is given to the Establishment Licence Holder verbally on an ad-hoc basis.

## 24/050

 ***Your Request 1****: The estimated total number of acres of land that you own.*

**LJMU Response 1**: 59 acres.

***Your Request 2:*** *The estimated total number of acres that you own which are not in operational use.*

**LJMU Response 2:** 9 acres.

***Your Request 3:*** *The annual spending on managing and maintaining your property estate in the financial year 2022/23. Please provide a breakdown:-*

**LJMU Response 3:**

• Maintenance (including Long Term Maintenance) - £3.23m

• Infrastructure Improvements - £10.9m

• Fire safety - £0.7m

• Grounds Main - £0.03m

***Your Request 4:*** *The number of empty homes you currently own.*

**LJMU Response 4**: 1 - halls of residence which has been vacant for 15 years and ready for demolition/disposal.

***Your Request 5:*** *The number of empty buildings you currently own that are not homes.*

**LJMU Response 5:** 12 - which includes a campus that is being prepared for disposal.

***Your Request 6:*** *Please provide a copy of your asset register.*

**LJMU Response 6:** Strategic property assets (land and buildings) as listed below:

Building Name

10 Rodney St (vacant)

50 St Annes Steet (vacant)

62 St Anne Street (leased)

Aldham Robarts (including Pavilion)

Aquinas

Art & Design Academy

Avril Robarts

Byrom Street

Education Building (leased)

Egerton Court

Exchange Station (leased)

Gt Crosshall St

Hardman House (leased)

Henry Cotton

IM Marsh Campus (vacant)

Joe H Makin

John Foster

Liverpool Science Park 1 (leased)

Liverpool Science Park 2 (leased)

Marybone Lecture Theatre (leased)

Modular Building

Redmonds Building

Rodney House

Roscoe Court (4/6 Rodney St) including Mews

Sports Building

Student Life Building

Tithebarn Building

## 24/051

 ***Your Request 1****: What software do you use for your payroll, hr and finance solutions?*

**LJMU Response 1:**

* HR/Payroll System – Oracle eBusiness Suite R12.2
* Recruitment – Hireserve
* Staff Benefits – Vivup
* Performance Management System – Actus

***Your Request 2****: how much annually do you spend on each?*

**LJMU Response 2:**

* Oracle eBusiness Suite R12.2 - £581,980
* Hireserve - £52,607
* Vivup – £6,960
* Actus - £29,400

***Your Request 3****: when does each contract expire?*

**LJMU Response 3:**

* Oracle eBusiness Suite R12.2 – expires 31/08/2024.
* Hireserve – expires 01/07/2025.
* Vivup – expires 30/11/2024.
* Actus – expires 31/05/2025.

***Your Request 4****: Do you manage your payroll in-house or do you outsource it if so, who do you outsource it to?*

**LJMU Response 4:** In-house

***Your Request 5****: How many people do you pay each month using your payroll solution?*

**LJMU Response 5:** 3203

***Your Request 6****: How many pensioners do you pay using your payroll solution?*

**LJMU Response 6:** 141

***Your Request 7****: Do you use Microsoft power platform technologies such as Power Automate, Power Virtual Agents?*

**LJMU Response 7:** No

***Your Request 8****: What is the employee count at the university?*

**LJMU Response 8:** 3203

***Your Request 9****: Do you collaborate with other organisations in the delivery of HR & Payroll shared services? If so which organisation?*

**LJMU Response 9:** No

***Your Request 10****: Do you work with any industry experts such as ATOS, KPMG, EY, Accenture etc?*

**LJMU Response 10:** No

***Your Request 11****: Who at the university is the head of service for HR and Payroll software or services and what is their role?*

**LJMU Response 11:** Finance Director

## 24/052

 Clarification sought – requester never responded.

## 24/053

***Your Request 1:***

*1. A breakdown of each year since 2020 of how many settlement agreements/NDA have been given to staff.*

2. The total yearly amount of all settlement agreements/NDA's to the nearest £

3. The average amount in £ per year given

**LJMU Response 1:**

|  |  |  |  |
| --- | --- | --- | --- |
| Year  | No. of People (Q1)  | Total (Q2)  | Average (Q3)  |
| 2020  | \*<5  | 163,497.10  | \*  |
| 2021  | \*<5  | 208,290.83  | \*  |
| 2022  | 8  | 270,558.13  | 33,819.77  |
| 2023  | \*<5  | 74,050.50  | \*  |
| 2024 (up to the 31st March)  | 0  | 0.00  | 0.00  |

## 24/054

***Your Request 1:***

*I am attempting to find anonymised data of students caught using AI in their assignments.*

*My questions in relation to your institute are as follows:*

*Please could we have the count of the number of students who received an academic penalty/warning due to the use of AI in assignments in the academic years 2024 - 2023, 2023 - 2022, 2022 - 2021 and 2021 - 2020 only?*

*The format of the data would just be a count of students for each of the above academic years.*

**LJMU Response 1:**

LJMU does not currently collate data concerning academic misconduct that involves artificial intelligence (AI) therefore the information you have requested is not held by LJMU.

## 24/055

 ***Your Request 1****: Please outline any instances of non-compliance with the Animals (Scientific Procedures) Act 1986 at your institution between 1 January 2019 and 19 March 2024. Please include the date, reason for non-compliance, a description of the incident, number of animals affected, and how the Animals in Science Regulation Unit remedied the non-compliance.*

**LJMU Response 1:** LJMU has not had any instances of non-compliance recorded for the period requested.

***Your Request 2****: Please state the number of Animals in Science Regulation Unit laboratory inspections (both in person and online) conducted at your institution in the last five years and if applicable, the year they took place, and specify whether they were in person or online.*

**LJMU Response 2:** LJMU has had 1 inspection in the last 5 years on the 17th January 2020. This was in person.

***Your Request 3****: Please state whether your institution conducts experiments on primates, dogs, or cats*

**LJMU Response 3:** No to all.

***Your Request 4****: I also wish to request the following information in relation to project licences that authorise use of the forced swim test or forced swimming procedures at your establishment:*

*• Since August 2022, have personnel at your institution been granted a licence or are they awaiting approval of a licence that includes the forced swim test as an authorised procedure?*

*• If applicable, please provide copies of any active licences which the institution has held since August 2022 and any draft licence applications from August 2022.*

*• If applicable, please confirm how many forced swim tests have been carried out at your institution between 1 July 2022 and the present day, specifying both the number of procedures conducted and the total number of animals used per species.*

*• If available, please provide five video clips of the forced swim test being conducted at your institution. The footage may be chosen at random, but please ensure it shows the duration of the test from the animal being placed into water until they are removed.*

**LJMU Response 4:** No licence exists at LJMU from the date specified or is being planned in the future to allow forced swim testing.

## 24/056

***Your Request 1****: Do you use a Social Media Management platform?*

**LJMU Response 1:** Yes

***Your Request 2****: If so, what tools do you use?*

**LJMU Response 2:** LJMU uses social media scheduling tool - Later.com

***Your Request 3****: What is your annual spend on a Social Media Management tool?*

**LJMU Response 3:** £288.00

***Your Request 4****: What dates does your contract with your current supplier end (month & year)?*

**LJMU Response 4:** Rolling monthly contract.

***Your Request 5****: Do you use a tool for Social Listening and/or a Media Monitoring platform?*

**LJMU Response 5: No**

***Your Request 6****: If so, what tools do you use?*

**LJMU Response 6: N/A**

***Your Request 7****: What is your annual spend on a tool for Social Listening and/or a Media Monitoring platform?*

**LJMU Response 7:** N/A

***Your Request 8****: What dates does your contract with your current supplier end (month & year)?*

**LJMU Response 8: N/A**

***Your Request 9****: Who is the senior person responsible for managing these contracts?*

**LJMU Response 9:** Social Media Officer.

## 24/057

***Your Request 1****: If any, which software solution(s) are used to manage your corporate property/assets, ownerships and occupations, lease agreements and facilities management (CAFM), and who are your current provider(s)?*

**LJMU Response 1:**

* • INVIDA
* • SharePoint

***Your Request 2****: What is the start date and duration of the contract(s)?*

**LJMU Response 2:**

* • INVIDA: Start – October 2020 | End – October 2024
* • SharePoint: N/A

***Your Request 3****: Is there an extension clause in the contract(s) and, if so, the duration of the extension?*

**LJMU Response 3:** Yes, 2 years

***Your Request 4****: Has a decision been made yet on whether the contract(s) will be extended or renewed?*

**LJMU Response 4: No**

***Your Request 5****: What is the annual value of the contract(s)?*

**LJMU Response 5:** We will not provide the value of our contracts because this is likely to prejudice our commercial interests. The public interest is in favour of withholding the information for this reason under the provisions of s.43 of the FOIA.

***Your Request 6****: What is the total contract value of each contract?*

**LJMU Response 6:** We will not provide the value of our contracts because this is likely to prejudice our commercial interests. The public interest is in favour of withholding the information for this reason under the provisions of s.43 of the FOIA.

***Your Request 7****: How was the contract(s) procured, e.g., framework/tender?*

**LJMU Response 7:** Direct award through G-Cloud Framework

## 24/058

***Your Request 1****: Please provide data regarding students suspended and permanently expelled. Specifically, please provide the following for each academic year from 2012/13 to 2022/23, and so far in the current academic year:*

*- For each year, the total number of students suspended and the total number expelled*

*- For each year, the total number suspended split by reason for suspension*

- For each year, the total number expelled split by reason for expulsion - For each year, the number referred to the police.

On clarification, you asked us to provide figures regarding the number of expulsions and exclusions related to academic or non-academic misconduct.

**LJMU Response 1.**

|  |  |  |  |
| --- | --- | --- | --- |
| Please see below the information provided by our Student Governance team: **Students suspended and permanently expelled**  | **2020 - 2021**  | **2021 - 2022**  | **2022 -2023**  |
| For each year, the total number of students suspended and the total number expelled  | 5 expulsions  | 10 expulsions  | 6 expulsions  |
| 14 suspensions  | 7 suspensions  | 7 suspensions  |
| For each year, the total number suspended split by reason for suspension  | <5 Criminal convictions  | <5 Criminal convictions  | <5 Criminal convictions  |
| <5 Fitness to Study  | <5 Fitness to Study  | <5 Fitness to Study  |
| <5 Fitness to Practise  | <5 Student discipline  | <5 Student Discipline  |
| 7 Student discipline  |
| For each year, the total number expelled split by reason for expulsion  | <5 Academic Misconduct  | 7 Academic Misconduct  | <5 Academic Misconduct  |
| <5 Student discipline  | <5 student discipline  | <5 Fitness to Practise  |

## 24/059

INTERNAL REVIEW

Re: Freedom of Information Act 2000 (FOIA) Internal Review

Thank you for your email dated 19th March 2024 in which you requested an internal review in relation to your Freedom of Information request dated 01 March 2024 (under reference FOI 24\_048) because we had not answered your FOI in full.

Having reviewed the matter, and given that there has been a change in staff numbers since our last response, please see our updated responses below.

***Your Request 1:*** *The number of lecturers employed in your Policing team (please breakdown into Principal, Lead Lecturer and lecturer etc) delivering the Police Constable Degree Apprenticeship (PCDA)?*

**LJMU Response 1:** 3 Senior Lecturers, 11 Lecturers.

***Your Request 2:*** *How many of those lecturers identified in Q.1 above hold degrees and at what level (Graduate or Masters etc)? LJMU Response 2:*

12 Graduate Degrees

2 Masters only

8 Both Graduate and Masters

2 Phds

3 Phd in progress

1 Masters in progress

Your Request 3: What are the degree disciplines that they hold?

LJMU Response 3:

• Investigative/Forensic Psychology

• Law

• Police Studies

• Criminal Justice

• Psychology and Criminology

• Policing and Criminal investigation

• History with Politics

• International Relations

• Sociology

• Policing and Criminal Investigation

• Police Leadership

• Police Management

• Crime and Criminal Justice

• Criminology and Psychology

• Politics and Communication

• Environmental studies

• Terrorism, Policing and Security

• Policing and Criminal Justice

The University considers it has fully complied with your request. If you require any further assistance, please do not hesitate to contact us.

If you are still not satisfied with our response, you have the right to apply to the Information Commissioner for a decision whether, in any specified respect, your request for information has not been dealt with in accordance with the requirements of Part I of the Freedom of Information Act 2000. The Information Commissioner’s address is: Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Details on how to complain can be found on the Information Commissioner’s website: [www.ico.org.uk](http://www.ico.org.uk).

## 24/060

***Your Request 1****: I would like to request the following graduate outcome data for the past academic years (2017 - 2018, 2018-2019, 2019-2020, 2020-2021, 2021-2022) for all law undergraduate degrees.*

*-The number of students who graduated with a law degree*

*-The percentage of graduates who were in employment within 15 months of graduating from your university*

*-The average salary of graduates with a law degree*

**LJMU Response 1:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Graduate Outcome Year  | Number of Students Graduated with a Law Degree  | Graduate Outcome Survey Respondents  | \*In Work  | \*In Work %  | Average Salary  |
| 2017 - 2018  | 239  | 116  | 94  | 81  | 17706  |
| 2018 - 2019  | 206  | 109  | 80  | 73.4  | 16606  |
| 2019 - 2020  | 272  | 124  | 105  | 84.7  | 18951  |
| 2020 - 2021  | 282  | 136  | 126  | 92.6  | 20024  |
| 2021 - 2022  | 359  | 181  | 153  | 84.5  | 21904  |

## 24/061

***Your Request 1****: I am requesting aggregated, anonymised data on the self-declared sexual orientation collected during the admissions process to your institution. Please let me know in which year your institution started to collect this information during the application or admissions process and provide:*

*1. for each year since you started the collection, the number of students declaring to be heterosexual, bisexual, gay/lesbian, or prefer not to say (or other categories available for selection) among – as well as the total number of – applicants and admitted students (please list these two categories separately),*

*2. the data described in point 1 aggregated by (i) the candidate's age, (ii) gender, and (iii) application cycle (academic year of entry),*

*3. the full history of changes to the questions related to sexual orientation asked during the application or admissions process.*

**LJMU Response 1:** LJMU does not collect this type of data during the application or admissions process. You may be able to obtain this information directly from UCAS.

## 24/062

***Your Request 1:***

*Who is your current mobile phone provider?*

*How many mobile connections?*

*When is the contract up for renewal?*

*How long do you contract for (24 or 36 months)?*

*The email address of the primary contact for this contract?*

*SIP Trunking*

*Have you implemented SIP?*

*If yes, when does the contract expire?*

*Who is your SIP provider?*

*The email address of the primary contact for this contract?*

*Team Licences*

*Which Microsoft 365 Licence do you have e.g. E3, E5 Have you voice enable your Teams Licences?*

*If not, is that something you are considering?*

*Telephony*

*What is your current telephony system?*

*How many users of the telephony system?*

*When is the contract up for renewal?*

*The email address of the primary contact for this contract?*

*WAN*

*What form of WAN does the Trust use?*

*Who is your WAN provider?*

*When is the contract up for renewal?*

*How many sites are there?*

*The email address of the primary contact for this contract?*

*Clearing*

*Who is your current Clearing solution provider?*

*How many agents do you use for your Clearing solution?*

*Do you have Omnichannel Capabilities or is it just voice enabled?*

*When is the contract up for renewal?*

*The email address of the primary contact for this contract?*

**LJMU Response 1:** This information is available in the “Information relating to IT provision and use” document available on our website at this address:

https://www.ljmu.ac.uk/about-us/public-information/data-protection-and-freedom-of-information-and-public-sector-information/freedom-of-information/published-information-and-open-data

Under s.21 of the FOIA, there is no obligation to provide this information to you where it is reasonably accessible elsewhere.

## 24/063

***Your Request 1****: Please could you send me the speech that your Vice-Chancellor (or other representative head) used at the last graduation ceremony (or similar ceremony) held at your institution.*

**LJMU Response 1:** LJMU does not hold the information you have requested.

However, LJMU graduation ceremonies are recorded and are publicly available on our website here: <https://www.youtube.com/playlist?app=desktop&list=PLD_jFJJqLKxJu0Ikm8_p-gh4C6w4nUxIW>

## 24/064

***Your Request 1****: The number of allegations of drink and needle spiking received by the university at campus bars from the years 2018 - 2023. A breakdown of how many allegations per year.*

**LJMU Response 1:** The University does not have ‘*campus bars’* and therefore this information is not held.

## 24/065

***Your Request 1****: When was your last networking (LAN, Core & Edge refresh, and when is the next refresh planned?*

**LJMU Response 1:** Core was introduced at LJMU approximately 10 years ago and has been incrementally added to since then. A refresh is scheduled for 2024. Edge is constantly refreshed on a 5 year rolling cycle.

***Your Request 2****: What would you like to improve upon in your next refresh?*

**LJMU Response 2:** Some of the existing hardware goes end of support in 2024 and we wish to procure new hardware with ongoing manufacturer support. Currently Core operates at 10Gb/s, we will look to increase this.

***Your Request 3****: Could you please confirm the supplier for your current contract and the vendor that you are using?*

**LJMU Response 3:** This information is available in the “Information relating to IT provision and use” document available on our website at this address:

https://www.ljmu.ac.uk/about-us/public-information/data-protection-and-freedom-of-information-and-public-sector-information/freedom-of-information/published-information-and-open-data

Under s.21 of the FOIA, there is no obligation to provide this information to you where it is reasonably accessible elsewhere.

***Your Request 4****: When was your last Wi-Fi refresh, and when is the next refresh planned?*

**LJMU Response 4:** We replace 20% of our Access Points each year on a rolling programme. Controllers are due for refresh in 2025.

***Your Request 5****: What would you like to improve upon in your next refresh?*

**LJMU Response 5:** Adopt latest Wi-Fi standards.

***Your Request 6****: Could you please confirm the supplier for your current contract and the vendor that you are using?*

**LJMU Response 6:** This information is available in the “Information relating to IT provision and use” document available on our website at this address:

https://www.ljmu.ac.uk/about-us/public-information/data-protection-and-freedom-of-information-and-public-sector-information/freedom-of-information/published-information-and-open-data

Under s.21 of the FOIA, there is no obligation to provide this information to you where it is reasonably accessible elsewhere.

***Your Request 7****: When was your last Telephony refresh, and when is the next refresh planned?*

**LJMU Response 7:** Refresh 2020. LJMU has no firm plans for a telephony upgrade.

***Your Request 8****: What would you like to improve upon in your next refresh?*

**LJMU Response 8:** Cost reduction.

***Your Request 9****: Could you please confirm the supplier for your current contract and the vendor that you are using?*

**LJMU Response 9:** This information is available in the “Information relating to IT provision and use” document available on our website at this address:

https://www.ljmu.ac.uk/about-us/public-information/data-protection-and-freedom-of-information-and-public-sector-information/freedom-of-information/published-information-and-open-data

Under s.21 of the FOIA, there is no obligation to provide this information to you where it is reasonably accessible elsewhere.

## 24/066

***Your Request 1****: The name(s) of the software used for maintenance management systems (Typically known as CMMS, EAM, Asset Management, Facilities Management) within the facility.*

**LJMU Response 1:** INVIDA

***Your Request 2****: The number of users licensed to use the maintenance management system software.*

**LJMU Response 2:** Unlimited

***Your Request 3****: The annual cost associated with the maintenance management system software.*

**LJMU Response 3:** We will not provide the value of our contracts because this is likely to prejudice our commercial interests. The public interest is in favour of withholding the information for this reason under the provisions of s.43 of the FOIA.

***Your Request 4:*** *The individual or department responsible for managing and overseeing the maintenance management system software.*

**LJMU Response 4:** Estates Development

***Your Request 5:*** *The expiration date of the current contract(s) for the maintenance management system software.*

**LJMU Response 5:** October 2024

***Your Request 6:*** *The software used to manage the allocation of equipment within the facility.*

**LJMU Response 6:** None, managed via Excel Spreadsheet

***Your Request 7:*** *The software used for maintaining buildings, classrooms, grounds etc. within the facility.*

**LJMU Response 7:** INVIDA

***Your Request 8:*** *The software used for registering accidents or damages within all equipment or assets owned or leased within the facility.*

**LJMU Response 8:** INVIDA

***Your Request 9:*** *How failures of equipment, machinery, vehicles, and supplies are logged within the facility*

**LJMU Response 9:** Logged via a mobile app associated with INVIDA

***Your Request 10:*** *Name of software used to ensure equipment, machinery and any other items are fit for use for example periodic testing and calibration, for example fire extinguishers.*

**LJMU Response 10:** INVIDA, Bolster, Zeta Safe and BMS

## 24/067

***Your Request 1****: Can you please provide your spend for the last full available year (stating which one) on asbestos surveying and associated services (e.g. inspection, monitoring and testing, but excluding removal) Segmented by management / reinspection vs refurbishment / demolition surveys (if possible)*

**LJMU Response 1:** 01/04/2023 – 01/04/2024 - £25,575.00

* • Management / reinspection - £6840
* • Refurbishment / demolition surveys - £18735

***Your Request 2****: How many asbestos surveys did the overall spend relate to (split between Management / reinspection surveys and Refurbishment / demolition)?*

***LJMU Response 2:***

* • Management / reinspection: 21
* • Refurbishment / demolition surveys: 41

***Your Request 3****: What number (and hence %) of your buildings last year received:*

*a. A Management / reinspection survey*

*b. A refurbishment / demolition survey*

**LJMU Response 3:**

* • Management / reinspection survey: 21 buildings / 20%
* • Refurbishment / demolition survey: 15 buildings / 43%

***Your Request 4****: With what frequency do you carry out each of these surveys (e.g. annually, every two years, as and when required)?*

**LJMU Response 4:** Annually.

***Your Request 5****: Could you provide the number of buildings that you manage and the percentage of buildings containing asbestos?*

**LJMU Response 5:** The estate currently consists of 35 buildings of which 21 buildings (60%) have asbestos containing materials that are managed*.*

## 24/068

***Your Request 1****: Expenditure on CMS/DXP and web hosting: Please provide the total expenditure incurred by your institution on Content Management Systems (CMS) / Digital eXperience Platforms (DXP) and web hosting services for the financial year 2022/23. If possible, please provide a breakdown of the costs for each service.*

**LJMU Response 1:** Sitecore (CMS) £46,082

***Your Request 2****: Current CMS/DXP platforms: Please specify the Content Management System(s) / Digital eXperience Platform(s) currently used by your institution for managing digital content.*

**LJMU Response 2:** Sitecore

***Your Request 3****: Tender plans: If applicable, please provide information on any upcoming tenders or procurement processes related to CMS/DXP or hosting services. Specifically, we are interested in knowing when you are likely to issue tenders for these services.*

**LJMU Response 3:** LJMU has no plans for tendering as current contract is not due for renewal until 2026.

***Your Request 4:*** *Percentage of students admitted through clearing: We would appreciate it if you could provide the percentage of students admitted through the clearing process for the academic year 2022/23.*

**LJMU Response 4:**

|  |  |  |
| --- | --- | --- |
| **2022/23** Students Recruited  | Students Recruited Via Clearing  | Rate Via Clearing  |
| 7785  | 826  | 10.61%  |

## 24/069

 ***Your Request 1****: Section 1 – Organogram. Can you please provide me with the latest organization chart for The University, including names of staff and departments they work in. I am looking for the names of all Department Leaders, senior managers etc. along with their respective positions, and what subject areas they are in charge of/cover. Please also provide information as to whether any of these positions are vacant, and if there are any plans to change to your leadership structure in the new academic year: 2024/2025.*

*Please send the information in a clear organogram as well as a list of the names and positions of the staff. Some positions that I would like you to include are Head of HR/HR co -Ordinator, HR directors, Head of People, Head of departments, SLT.*

**LJMU Response 1:** Under section 21 of the FOIA, the University is not required to provide information in response to a request if it is already reasonably accessible to you. The information you requested is available on the University’s website which can be found at: https://www.ljmu.ac.uk/-/media/files/ljmu/about-us/structure/organisational-chart.pdf

***Your Request 2****: Section 2 – Recruitment Spends. Do you currently use an MSP for the recruitment of temporary and/or permanent University staff (teaching, support, commercial, leadership) at your institute? If so, what is the name of the MSP?*

**LJMU Response 2: No**

***Your Request 3****: If you do use an MSP, what is the name and job title of the person in charge of the decision to use an MSP, and how often is the use of the MSP reviewed? When will this be reviewed next? If there are multiple decision makers involved in this, please give details of all of them.*

**LJMU Response 3: N/A**

***Your Request 4:*** *If you do not use a Managed service provider for your recruitment, but do use a PSL, please mention this here.*

**LJMU Response 4:** LJMU uses a variety of Public Procurement Frameworks to select appropriate suppliers.

***Your Request 5****: How often do you review your PSL, is this done at a specific time each academic year/couple of years? When is the next time that the PSL will be reviewed?*

**LJMU Response 5:** It is reviewed each time a framework agreement is renewed/ introduced. The review is not static, it is a dynamic process, as the supply base for all categories may change as new frameworks come onboard and expire.

***Your Request 6****: What decision maker/s are involved in the choice of agencies for your PSL? Please give names and Job Titles*

**LJMU Response 6:** LJMUs Head of Procurement and the engaging Manger as a joint decision.

***Your Request 7****: Please provide the total money spent on Recruitment agencies for the 2023/2024 tax year.*

**LJMU Response 7:** £4,325,719.72

***Your Request 8****: Please break this down by amount spent on each agency each month - give names of agency if possible*

**LJMU Response 8:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Apr22/23** | **May22/23** | **Jun22/23** | **Jul22/23** | **Aug23/24** | **Sep23/24** | **Oct23/24** | **Nov23/24** | **Dec23/24** | **Jan23/24** | **Feb23/24** | **Mar23/24** | **Grand Total** |
|  |  | 1,382 | 3,871 | 1,547 |  |  |  |  |  |  |  | **6,800** |
|  | 10,659 |  |  |  |  |  |  |  |  |  |  | **10,659** |
| 4,269 |  |  |  |  |  |  |  |  |  |  |  | **4,269** |
| 7,939 |  | 1,323 | 4,032 | 828 | 1,044 | 3,764 | 4,662 | 6,919 | 2,160 | 6,644 | 2,300 | **41,615** |
| 2,502 | 4,356 | 6,156 | 4,023 |  |  |  |  |  |  |  |  | **17,037** |
| 4,042 | 1,781 | 2,672 | 6,028 |  |  |  |  | 4,315 | 3,956 | 4,819 | 4,962 | **32,574** |
|  |  | 1,980 |  |  |  |  |  |  |  |  |  | **1,980** |
| 501 |  |  |  |  |  |  |  |  |  |  |  | **501** |
| 53,759 | 82,524 | 132,245 | 98,356 | 118,403 | 116,142 | 115,457 | 117,385 | 71,090 | 144,067 | 133,192 | 129,356 | **1,311,977** |
| 7,052 | 15,571 | 14,237 | 7,984 |  |  |  | 7,143 | 20,132 |  |  |  | **72,120** |
|  |  |  |  |  |  |  |  |  | 5,400 |  |  | **5,400** |
|  |  |  |  |  |  | 12,852 |  |  |  |  |  | **12,852** |
| 245,914 | 222,158 | 300,465 | 459,518 | 197,159 | 176,520 | 169,697 | 188,556 | 283,309 | 90,589 | 176,783 | 296,828 | **2,807,497** |
| 440 |  |  |  |  |  |  |  |  |  |  |  | **440** |
| **326,418** | **337,050** | **460,461** | **583,811** | **317,937** | **293,706** | **301,769** | **317,745** | **385,766** | **246,172** | **321,438** | **433,446** | **4,325,720** |

**\*** The University will not be disclosing the names of the agencies because it would be prejudicial to

our commercial interests to do. Section 43(2) of the FOIA allows us to withhold information in such cases and we do not consider there is public interest in disclosing it.

***Your Request 9****: Amount spent on Temporary and Permanent Placements each month Amount spent in total*

**LJMU Response 9:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Apr22/23** | **May22/23** | **Jun22/23** | **Aug23/24** | **Sep23/24** | **Oct23/24** | **Nov23/24** | **Dec23/24** | **Jan23/24** | **Grand Total** |
|  | 10,659 |  |  |  |  |  |  |  | **10,659** |
| 4,269 |  |  |  |  |  |  |  |  | **4,269** |
| 501 |  |  |  |  |  |  |  |  | **501** |
|  | 5,936 | 9,143 | 7,462 | 16,848 | 16,340 |  |  | 7,283 | **63,011** |
| 5,692 |  |  |  |  |  | 7,143 | 20,132 |  | **32,967** |
|  |  |  |  |  |  |  |  | 5,400 | **5,400** |
|  |  |  |  |  | 12,852 |  |  |  | **12,852** |
| **10,461** | **16,595** | **9,143** | **7,462** | **16,848** | **29,192** | **7,143** | **20,132** | **12,683** | **129,658** |

**\*** The University will not be disclosing the names of the agencies because it would be prejudicial to our commercial interests to do. Section 43(2) of the FOIA allows us to withhold information in such cases and we do not consider there is public interest in disclosing it.

***Your Request 10****: Please Highlight the month that you spent the most on recruitment agencies.*

**LJMU Response 10:** July 2023

***Your Request 11****: If you do all of your recruitment in house - please mention this here.*

**LJMU Response 11:** N/A

## 24/070

***Your Request 1****: Could you please provide your spend on the following surveying areas for the last full available year (if no spend in the last full year, please provide the most recent year of spend):*

* *(a) Fire assessments (e.g. Fire risk assessments, external fire wall surveys, compartmentation surveys – if available)*

**LJMU Response 1:** LJMU undertakes Fire Risk Assessments in house. We have commissioned compartmentation surveys last year to a value of £115,258 plus VAT.

***Your Request 2****: EPC (energy performance certificate) assessment*

* *(b) Please state the number of properties that fall under this remit*

**LJMU Response 2:** None undertaken.

***Your Request 3****: (c) DEC (display energy certificate) assessment*

* *Please state the number of properties that fall under this remit*

**LJMU Response 3:** These are produced by our Hard FM Contractor as part of an inclusive service, so we are unable to isolate these costs. We have DEC’s for 23 Buildings.

***Your Request 4:*** (d) *Stock condition surveys*

**LJMU Response 4:** LJMU does not undertake stock condition surveys as we now rely on the CAFM system for life cycle maintenance.

***Your Request 5: (e)*** *Damp and mould surveys*

**LJMU Response 5:** None undertaken.

***Your Request 6:*** *For each of the survey types, please provide the number of properties receiving the survey in the last full year*

**LJMU Response 6:**

Fire Risk Assessment Surveys – 31 surveys Fire Compartmentation Surveys – 31 Surveys

***Your Request 7:*** *For each of the survey types, please confirm whether they are conducted solely in-house or outsourced, or a combination*

**LJMU Response 7:** Fire Risk Assessment Surveys are undertaken in house and Compartmentation surveys are undertaken by consultants.

## 24/071

***Your Request 1****: Please can you let me know the following information about your nursing courses over the past five years. I would like these statistics to be broken down by year, e.g. how many students in 2019, then 2020, up until most the recent statistics:*

*How many complaints per year have been received from nursing students about the course?*

|  |  |
| --- | --- |
| 2021 | 6 |
| 2022 | <5\* |
| 2023 | <5\* |
| 2024 (1 Jan – 22 April) | <5\* |

**LJMU Response 1:**

Prior to September 2020, LJMU did record in a way that enables the university to report within the cost limit. The data would need to be extracted manually for periods prior to this date which would exceed the cost limit set out in Section 12 of the FOIA. Section 12 of the FOIA puts a limit of £450 on the costs the University should need to incur in responding to a request for information. Any request costing in excess of this amount should be refused.

***Your Request 2****: How many complaints per year have been received from nursing students regarding their nursing placements?*

|  |  |
| --- | --- |
| 2021 | <5\* |
| 2022 | <5\* |
| 2023 | 0 |
| 2024 (1 Jan – 22 April) | 0 |

**LJMU Response 2:**

Prior to September 2020, LJMU did record in a way that enables the university to report within the cost limit. The data would need to be extracted manually for periods prior to this date which would

exceed the cost limit set out in Section 12 of the FOIA. Section 12 of the FOIA puts a limit of £450 on the costs the University should need to incur in responding to a request for information. Any request costing in excess of this amount should be refused.

***Your Request 3****: How many nursing students per year have had to retake their nursing placements?*

**LJMU Response 3:**

|  |  |
| --- | --- |
| 2019/20 | 46 |
| 2020/21 | 128 |
| 2021/22 | 92 |
| 2022/23 | 143 |
| 2023/24 | <5 (year not complete yet) |

***Your Request 4****: How many nursing students per year received their top choice for their third-year placement?*

**LJMU Response 4:** LJMU does not hold this information.

***Your Request 5****: How many nursing students per year have failed their course?*

**LJMU Response 5:**

|  |  |
| --- | --- |
| All Nursing |  |
|  |
| HESA\_Year | Fail |
| 2019 2020 | 11 |
| 2020 2021 | 33 |
| 2021 2022 | 43 |
| 2022 2023 | 20 |
| 2023 2024 | <5\* |

***Your Request 6****: How many nursing students per year have dropped out/left their course?*

**LJMU Response 6:**

All Nursing

|  |  |
| --- | --- |
| HESA\_Year | Dropout |
| 2019 2020 | 32 |
| 2020 2021 | 46 |
| 2021 2022 | 68 |
| 2022 2023 | 63 |
| 2023 2024 | 39 |

***Your Request 7****: I would also like to know this information regarding your university as a whole, over the past five years. I would also like the information broken down by year:*

**LJMU Response 7:** This is answered below in responses 9 & 10.

***Your Request 8****: What is the total number of complaints that have been received per year from students from all courses?*

**LJMU Response 8:**

|  |  |
| --- | --- |
| 2021 | 191 |
| 2022 | 116 |
| 2023 | 125 |
| 2024 (1 Jan – 22 April) | 50 |

Prior to September 2020, LJMU did record in a way that enables the university to report within the cost limit. The data would need to be extracted manually for periods prior to this date which would exceed the cost limit set out in Section 12 of the FOIA. Section 12 of the FOIA puts a limit of £450 on the costs the University should need to incur in responding to a request for information. Any request costing in excess of this amount should be refused.

***Your Request 9****: How many students from all courses have failed their course per year?*

|  |  |
| --- | --- |
| All |  |
|  |
| HESA\_Year | Fail |
| 2019 2020 | 578 |
| 2020 2021 | 902 |
| 2021 2022 | 1029 |
| 2022 2023 | 748 |
| 2023 2024 | <5\* |

**LJMU Response 9:**

***Your Request 10****: How many students from all courses dropped out/left their course per year?*

**LJMU Response 10:**

All

\*In accordance with Section 40(2) of the FOIA, the University has not been able to give the exact numbers where small numbers of individuals are involved, so that an individual cannot be identified, or inferences be drawn about them. The University has inserted a “fewer than five” (<5) value in any

appropriate cell to ensure compliance.

## 24/072

***Your Request 1****: How many ring-fenced studentships for entry of undergraduate, and post-graduate (both research and taught) specifically targeting by ethnicity (Black, White and Asian) for the academic years 2017-2022 did you have? How many of the available positions were filled?*

You clarified your reference to ‘studentships’ to mean “funding for a doctoral research project” and confirmed that your request was no longer to include undergraduates.

**LJMU Response 1:** LJMU does not currently hold this information in a reportable format. The University recruits a number of PhD studentships, but those studentships are recruited both centrally and in faculties. The admissions record for each applicant does not record the funding source. In the longer term, we aim to improve this position as a result of an IT development project which will integrate funding information into the PhD offer process.

***Your Request 2****: How many Black (African / Caribbean descent) PhD students did you have before the studentship (overall), how many after? For the years 2017-2022.*

**LJMU Response 2:** LJMU does not currently hold this information in a reportable format. In the longer term, we aim to improve this position as a result of an IT development project which will integrate funding information into the PhD offer process.

***Your Request 3****: How many of your first-year students in undergrad and postgrad (research and taught) are self-funded, by ethnicity (Black, White, Asian) for the academic years 2017-2022?*

**LJMU Response 3:** LJMU does not currently hold this information in a reportable format. The admissions record for each applicant does not record the funding source. In the longer term, we aim to improve this position as a result of an IT development project which will integrate funding information into the PhD offer process.

***Your Request 4****: How many Professors do you have, by ethnicity (Black, White, Asian) and how many of your Black Profs are women?*

|  |  |  |  |
| --- | --- | --- | --- |
| **LJMU Response 4: Ethnicity**  | **Women**  | **Men**  | **Total**  |
| **Arab**  | 0  | <5  | <5\*  |
| **Asian**  | 0  | 7  | 7  |
| **Black**  | 0  | <5  | <5\*  |
| **Chinese**  | 0  | 10  | 10  |
| **Mixed Race**  | 0  | <5  | <5\*  |
| **Not Known**  | <5  | <5  | 5  |
| **White**  | 29  | 73  | 102  |

## 24/073

***Your Request 1****: Respiratory Knowledge for supporting people with learning disabilities and their*

*carers.*



*As part of the pre-registration nursing programme, how much time do you spend teaching the following per programme of study.*

**LJMU Response 1:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Topic** | **None** | **Under 1 hour** | **1-3 hours** | **4-6 hours** | **7 or more** |
| Respiratory anatomy and physiology specifically relating to patients with learning disabilities |  | x |  |  |  |
| Respiratory pathophysiology (abnormalities) for patients with learning disabilities | x |  |  |  |  |
| Causes of respiratory pathophysiology in patients with learning disabilities (e.g. anatomy, physiology, environment, dysphagia, mobility, reliance on care, oral health) |  | x |  |  |  |
| Respiratory Pharmacology for patients with learning disabilities | x |  |  |  |  |
| Local and national respiratory guidelines and the implications for those with learning disabilities and their carers | x |  |  |  |  |
| Long term conditions (respiratory specific) in patients with learning disabilities | x |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Respiratory health & prevention of respiratory disease in patients with learning disabilities | x |  |  |  |  |
| Impact of COVID 19 in people with learning disabilities |  | x |  |  |  |
| Information about vaccination against flu, COVID-19, or other common respiratory viruses such as (e.g. RSV respiratory syncytial virus) for people with learning disabilities |  | x |  |  |  |
| Pulmonary rehabilitation and other interventions such as asthma action plans for people with learning disabilities and carers | x |  |  |  |  |
| Smoking and vaping cessation for people with learning disabilities and their carers | x |  |  |  |  |

***Your Request 2****: If taught, is this content examined and knowledge assessed? (Please give details)*

**LJMU Response 2:** No

***Your Request 3****: Respiratory specific skills for supporting patients with learning disabilities and their carers.*

* *Do you teach the following respiratory specific skills for supporting patients with learning disabilities and their carers as part of the pre-registration programme?*

**LJMU Response 3:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Skill** | **On practice placement (yes/no)** | **Skills lab (yes/no)** | **Class (yes/no)** | **Guided independent study (Yes/No)** | **Competence assessed? (Yes/No)** | **Competence assessed in (ward/OSCE)** |
| Respiratory rate | No | No | No | No | No | No |
| Pulse oximetry | No | No | Yes | No | No | No |
| Chest examination | No | No | No | No | No | No |
| Nebuliser training/usage or suctioning | No | No | No | No | No | No |
| Blood gas analysis | No | No | No | No | No | No |
| Smoking cessation | No | No | No | No | No | No |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Respiratory scoring tools / outcome measures | No | No | No | No | No | No |
| Peak flow | No | No | No | No | No | No |
| Spirometry | No | No | No | No | No | No |
| Inhaler technique | No | No | No | No | No | No |
| Oxygen administration | No | No | No | No | No | No |
| Sputum assessment | No | No | No | No | No | No |
| Tracheostomy care | No | No | No | No | No | No |
| Suctioning | No | No | No | No | No | No |
| Chest drains | No | No | No | No | No | No |
| NIV | No | No | No | No | No | No |
| Relief of breathlessness | No | No | No | No | No | No |

***Your Request 4****: Any other information you would like to share:*

**LJMU Response 4:** Please note that learning disability nursing care is included in all three nursing field programmes delivered at LJMU, just not in the specific detail as listed above. Students may receive teaching in clinical placement on any of the listed skills specifically around people with a learning disability, and this will depend entirely on the particular setting and circumstance, it will be a unique experience for each student, and should be captured in their practice documentation as a reflective process. All of the underpinning knowledge and skills are taught in each programme, and the principles of effective communication and interpersonal skills are also taught.

***Your Request 5****: Contact for further information*

**LJMU Response 5:** foi@ljmu.ac.uk

## 24/074

***Your Request 1****: Please could you provide any asbestos surveys conducted in relation to the*

*Byrom Street City Campus regardless of the year it was conducted?*

**LJMU Response 1:**

LJMU does not have a central storage for such reports and would require manual analysis of many records to collate the information you have requested. Section 12 of the FOIA puts a limit of £450 on the costs the University should need to incur in responding to a request for information. Any request costing in excess of this amount should be refused. We have estimated the costs of responding to this request to be in excess of £450.

In addition, we believe that providing copies of such reports is likely to prejudice our commercial interests and had it been possible to collate the information within the time frame (which it is not) we

would withhold the information for this reason under the provisions of s.43 of the FOIA.

## 24/075

***Your Request 1****: If available, please provide the percentage of students registered at your institution who have declared a diagnosis of a neurodivergent condition (e.g. ADHD, ASD, dyslexia, dyscalculia).*

**LJMU Response 1:** 2023 – 2024: 6.2%.

***Your Request 2****: Does your institution provide an educational diagnosis of neurodivergent conditions to students who do not have a diagnosis on arrival?*

* *Yes*
* *No*
* *Other/Specific Conditions, please provide details*

**LJMU Response 2:** Yes for dyslexia, dyspraxia, dyscalculia and dysgraphia.

***Your Request 3****: On average how long are students’ waiting between screening, full assessment and receiving the report?*

* *Less than 2 weeks*
* *Between 2-4 weeks*
* *Between 5-7 weeks*
* *Between 8-10 weeks*
* *Over 10 weeks*
* *We do not keep this information*

**LJMU Response 3:** Between 5-7 weeks

***Your Request 4****: Does the university support students in accessing a clinical diagnosis where they do not already have a diagnosis?*

* *Yes*
* *No*
* *Other, please provide details*

**LJMU Response 4:** No but advice and signposting is given.

***Your Request 5****: Is a formal diagnosis (educational or clinical) required for students to access support services?*

* *Yes*
* *No*
* *Other, please provide details*

**LJMU Response 5:** No

***Your Request 6****: What area or department is responsible for supporting neurodivergent students? (e.g. Disability Services, Student Support etc)*

**LJMU Response 6:** Disability Advice Team within Student Advice and Wellbeing EDI Teams plus all departments and academics**.**

***Your Request 7****: What support do you provide to students who are waiting for a diagnosis of neurodivergence?*

**LJMU Response *7*:** 1-1 study skills, software, academic achievement team, wellbeing advisers, monthly neurodivergent support group, faculty disability coordinators, JMSU buddy scheme.

***Your Request 8:*** *What support do you provide to students who have a diagnosis of neurodivergence? If this does not differ from above, please state "See above".*

**LJMU Response 8:** See response 7 - plus assistance with applying for DSA and learning plans or funding a Study Needs Assessment if course /student not eligible e.g. International Students.

***Your Request 9****: What proportion of your support for neurodivergent students is delivered in house, as compared to outsourced to an external provider?*

* *All outsourced*
* *All delivered in-house*
* *Split 50/50*
* *Another Split, please specify*

**LJMU Response 9:** LJMU does not record this information. We are unable to provide a percentage as depends on student circumstances or needs.

***Your Request 10****: To what degree would you say your university adopts a strength-based approach to supporting neurodivergent students, as opposed to a deficit model? Can you explain how it achieves this.*

**LJMU Response 10:** LJMU does not hold this information. FOI only requires us to provide recorded information.

***Your Request 11****: Do you provide students with digital skills training opportunities?*

* *Yes*
* *No*
* *Other, please provide details Click or tap here to enter text.*

**LJMU Response 11:** Yes

***Your Request 12****: Please provide a brief outline of the digital skills training that is available to all students.*

**LJMU Response 12:** There are a variety of support mechanisms.

The Academic Engagement Librarian team provide some digital skills training in so far as it relates to finding, accessing and searching information online using library resources such as eBooks and databases.

Our Teaching and Learning Academy (TLA) also provide the following:

Study for Success: This is an online, pre-enrolment course we provide along with our Academic Achievement team. This is asynchronous and light touch and intended to afford all students an opportunity to engage with Canvas and other aspects of our digital offer ahead of the induction process. This is a resource that students can engage with at their own pace ahead of the commencement of their modular study.

We have deployed the JISC Discovery tool via the same resource for what will be the second year this summer. This allows students to identify their strengths and areas for development with respect to their digital capabilities in an anonymous and low stakes manner.

The Academy have also brought in a canvas plug in called Ally, which provides an accessibility audit for all digital teaching material deployed via the VLE (Virtual Learning Academy).

***Your Request 13****: Do you tailor any of this support to neurodivergent students?*

* *Yes*
* *No*
* *Other, please provide details*

**LJMU Response 13:** Yes as set out in response 12.

***Your Request 14****: Please provide details of how you tailor support to neurodivergent students.*

**LJMU Response 14:** We adapt our practice in line with individual preference where appropriate/possible. The team deliver sessions in-curricula. Information is available via the website and also on Canvas. The team will meet with individual students via Teams or face to face.

***Your Request 15****: How do you identify and address the unique needs and challenges faced by neurodivergent students in online learning?*

**LJMU Response 15:** This is dependent on an individual need being identified or if an individual expresses a need for support. Support is offered in a number of ways including face to face, online or by email. Support is determined through conversation with the individual.

***Your Request 16****: If digital skills training is delivered by staff, please indicate whether staff receive additional training to ensure the needs of neurotypical as well as neurodivergent students are met by the digital skills training.*

* *Yes*
* *No*
* *Other, please provide details Click or tap here to enter text.*

**LJMU Response 16:** Other. Training for staff is role dependant rather than offered on a university wide basis although our Teaching and Learning Academy do provide guidance which is available to all staff.

There have been digital accessibility sessions put on by TLA for several years. These are intended to provide pointers for staff to improve the accessibility and inclusivity of their learning materials for all users.

***Your Request 17****: Please briefly outline any extra training these staff receive.*

**LJMU Response 17:** See response 16

***Your Request 18****: What policies or guidelines do you have in place to ensure adequate support and equitable access to education, including online learning, for neurodivergent students? If preferred, please provide link/links to policy/policies*

**LJMU Response 18:**

Please see our TLA EDTech website: https://ltech.ljmu.ac.uk. There are a number of pages which support inclusive and accessible learning for staff and students.

***Your Request 19****: As part of our research, we will be conducting follow-up interviews with some universities. If there is someone within your university who may be willing to be interviewed about support for neurodivergent students, please provide their email address here.*

**LJMU Response 19:** No

## 24/076

***Your Request 1****: Please may you provide me with the admission and offer data from 2020-2023 for all Journalism degrees offered by the university. Please include undergraduate, postgraduate, doctorate and joint degrees.*

*I would like to know the following:*

*1. The total number¹ of applicants for each course over the past 3 years*

**LJMU Response 1:**

|  |  |  |
| --- | --- | --- |
| ADMIT\_TERM | ACAD\_CAREER | Headcount |
| 2020-2021 | DOC | <5\* |
| 2020-2021 | PGT | 95 |
| 2020-2021 | UG | 417 |
| 2021-2022 | DCO | <5\* |
| 2021-2022 | PGT | 134 |
| 2021-2022 | UG | 505 |
| 2022-2023 | DOC | <5\* |
| 2022-2023 | PGT | 135 |
| 2022-2023 | UG | 551 |

***Your Request 2****:*

1. *The total number of applications for each course over the past 3 years broken down into the ethnicity categories used in the Census\**

**LJMU Response 2:**

Please note LJMU only have ethnicity details for Undergraduate students that come through UCAS,

which we receive after the cycle has closed.

|  |  |  |  |
| --- | --- | --- | --- |
| ADMIT\_TERM | ACAD\_CAREER | Ethnicity | Headcount |
| 2020-2021 | UG | No Data Provided | 7 |
| 2020-2021 | UG | Asian - Bangladeshi | <5\* |
| 2020-2021 | UG | Asian - Indian | <5\* |
| 2020-2021 | UG | Asian - Pakistani | <5\* |
| 2020-2021 | UG | Black - African | 5 |
| 2020-2021 | UG | Mixed - Other mixed background | <5\* |
| 2020-2021 | UG | Mixed - White and Asian | <5\* |
| 2020-2021 | UG | Mixed - White and BlackCaribbean | <5\* |
| 2020-2021 | UG | Not applicable | 12 |
| 2020-2021 | UG | Other ethnic background | <5\* |
| 2020-2021 | UG | Unknown | <5\* |
| 2020-2021 | UG | White | 378 |
| 2021-2022 | UG | No Data Provided | 8 |
| 2021-2022 | UG | Asian - Chinese | <5\* |
| 2021-2022 | UG | Asian - Indian | <5\* |
| 2021-2022 | UG | Asian - Pakistani | <5\* |
| 2021-2022 | UG | Black - African | <5\* |
| 2021-2022 | UG | Black - Caribbean | <5\* |
| 2021-2022 | UG | Black - Other Black background | <5\* |
| 2021-2022 | UG | Mixed - Other mixed background | <5\* |
| 2021-2022 | UG | Mixed - White and Asian | <5\* |
| 2021-2022 | UG | Mixed - White and Black African | <5\* |
| 2021-2022 | UG | Mixed – White and BlackCaribbean | <5\* |
| 2021-2022 | UG | Not applicable | 23 |
| 2021-2022 | UG | Other ethnic background | <5\* |
| 2021-2022 | UG | Unknown | <5\* |
| 2021-2022 | UG | White | 452 |
| 2022-2023 | UG | No Data Provided | 7 |
| 2022-2023 | UG | Asian - Indian | 6 |
| 2022-2023 | UG | Asian - Other Asian background | <5\* |
| 2022-2023 | UG | Asian - Pakistani | <5\* |
| 2022-2023 | UG | Black - African | 8 |
| 2022-2023 | UG | Black - Other Black background | <5\* |
| 2022-2023 | UG | Mixed - Other mixed background | <5\* |
| 2022-2023 | UG | Mixed - White and Asian | 7 |
| 2022-2023 | UG | Mixed - White and Black African | <5\* |
| 2022-2023 | UG | Mixed - White and BlackCaribbean | 6 |
| 2022-2023 | UG | Not applicable | 21 |
| 2022-2023 | UG | Other ethnic background | <5\* |
| 2022-2023 | UG | White | 490 |

***Your Request 3****:*

*3. The total number of Female applications for each course over the past 3 years broken down into the ethnicity categories used in the Census.*

**LJMU Response 3:**

Please note LJMU only have ethnicity details for Undergraduate students that come through UCAS, which we receive after the cycle has closed.

|  |  |  |  |
| --- | --- | --- | --- |
| ADMIT\_TERM | ACAD\_CAREER | Ethnicity | Headcount |
| 2020-2021 | UG | No Data Provided | <5\* |
| 2020-2021 | UG | Black – African | <5\* |
| 2020-2021 | UG | Mixed - Other mixed background | <5\* |
| 2020-2021 | UG | Mixed - White and BlackCaribbean | <5\* |
| 2020-2021 | UG | Not applicable | <5\* |
| 2020-2021 | UG | Other ethnic background | <5\* |
| 2020-2021 | UG | White | 129 |
| 2021-2022 | UG | No Data Provided | <5\* |
| 2021-2022 | UG | Asian - Chinese | <5\* |
| 2021-2022 | UG | Asian - Indian | <5\* |
| 2021-2022 | UG | Asian - Pakistani | <5\* |
| 2021-2022 | UG | Black - Caribbean | <5\* |
| 2021-2022 | UG | Black - Other Black background | <5\* |
| 2021-2022 | UG | Mixed - White and Asian | <5\* |
| 2021-2022 | UG | Mixed - White and Black African | <5\* |
| 2021-2022 | UG | Mixed - White and BlackCaribbean | <5\* |
| 2021-2022 | UG | Not applicable | 13 |
| 2021-2022 | UG | White | 123 |
| 2022-2023 | UG | No Data Provided | <5\* |
| 2022-2023 | UG | Asian - Indian | <5\* |
| 2022-2023 | UG | Black - African | 5\* |
| 2022-2023 | UG | Mixed - White and Asian | <5\* |
| 2022-2023 | UG | Mixed - White and Black African | <5\* |
| 2022-2023 | UG | Mixed - White and BlackCaribbean | <5\* |
| 2022-2023 | UG | Not applicable | 10 |
| 2022-2023 | UG | Other ethnic background | <5\* |
| 2022-2023 | UG | White | 147 |

***Your Request 4****:*

*4. The total number of Male applications for each course over the past 3 years broken down into the ethnicity categories used in the Census.*

**LJMU Response 4:**

Please note LJMU only have ethnicity details for Undergraduate students that come through UCAS, which we receive after the cycle has closed.

|  |  |  |  |
| --- | --- | --- | --- |
| ADMIT\_TERM | ACAD\_CAREER | Ethnicity | Headcount |
| 2020-2021 | UG | No Data Provided | 6 |
| 2020-2021 | UG | Asian - Bangladeshi | <5\* |
| 2020-2021 | UG | Asian - Indian | <5\* |
| 2020-2021 | UG | Asian - Pakistani | <5\* |
| 2020-2021 | UG | Black - African | <5\* |
| 2020-2021 | UG | Mixed - White and Asian | <5\* |
| 2020-2021 | UG | Mixed - White and BlackCaribbean | <5\* |
| 2020-2021 | UG | Not applicable | 9 |
| 2020-2021 | UG | Unknown | <5\* |
| 2020-2021 | UG | White | 248 |
| 2021-2022 | UG | No Data Provided | 5 |
| 2021-2022 | UG | Asian - Indian | <5\* |
| 2021-2022 | UG | Asian - Pakistani | <5\* |
| 2021-2022 | UG | Black - African | <5\* |
| 2021-2022 | UG | Mixed - Other mixed background | <5\* |
| 2021-2022 | UG | Mixed - White and Asian | <5\* |
| 2021-2022 | UG | Mixed - White and Black African | <5\* |
| 2021-2022 | UG | Mixed - White and BlackCaribbean | <5\* |
| 2021-2022 | UG | Not applicable | 10 |
| 2021-2022 | UG | Other ethnic background | <5\* |
| 2021-2022 | UG | Unknown | <5\* |
| 2021-2022 | UG | White | 328 |
| 2022-2023 | UG | No Data Provided | <5\* |
| 2022-2023 | UG | Asian - Indian | 5 |
| 2022-2023 | UG | Asian - Other Asian background | <5\* |
| 2022-2023 | UG | Asian - Pakistani | <5\* |
| 2022-2023 | UG | Black - African | <5\* |
| 2022-2023 | UG | Black - Other Black background | <5\* |
| 2022-2023 | UG | Mixed - Other mixed background | <5\* |
| 2022-2023 | UG | Mixed - White and Asian | 5 |
| 2022-2023 | UG | Mixed - White and BlackCaribbean | <5\* |
| 2022-2023 | UG | Not applicable | 11 |
| 2022-2023 | UG | White | 343 |

***Your Request 5****:*

*5. The total number of offers given to applicants for each course over the past 3 years.*

**LJMU Response 5:**

Please note LJMU only have ethnicity details for Undergraduate students that come through UCAS, which we receive after the cycle has closed.

|  |  |  |
| --- | --- | --- |
| ADMIT\_TERM | ACAD\_CAREER | Headcount |
| 2020-2021 | DOC | <5\* |
| 2020-2021 | PGT | 72 |
| 2020-2021 | UG | 366 |
| 2021-2022 | PGT | 102 |
| 2021-2022 | UG | 492 |
| 2022-2023 | PGT | 84 |
| 2022-2023 | UG | 486 |

***Your Request 6****:*

*6.* The total number of offers given to Female applicants for each course over the past 3 years broken down into the ethnicity categories used in the Census.

**LJMU Response 6:**

Please note LJMU only have ethnicity details for Undergraduate students that come through UCAS, which we receive after the cycle has closed.

|  |  |  |  |
| --- | --- | --- | --- |
| ADMIT\_TERM | ACAD\_CAREER | Ethnicity | Headcount |
| 2020-2021 | UG | No Data Provided | <5\* |
| 2020-2021 | UG | Black - African | <5\* |
| 2020-2021 | UG | Mixed - Other mixed background | <5\* |
| 2020-2021 | UG | Mixed - White and BlackCaribbean | <5\* |
| 2020-2021 | UG | Not applicable | <5\* |
| 2020-2021 | UG | Other ethnic background | <5\* |
| 2020-2021 | UG | White | 121 |
| 2021-2022 | UG | No Data Provided | <5\* |
| 2021-2022 | UG | Asian - Chinese | <5\* |
| 2021-2022 | UG | Asian - Indian | <5\* |
| 2021-2022 | UG | Asian - Pakistani | <5\* |
| 2021-2022 | UG | Black - Caribbean | <5\* |
| 2021-2022 | UG | Black - Other Black background | <5\* |
| 2021-2022 | UG | Mixed - White and Asian | <5\* |
| 2021-2022 | UG | Mixed - White and Black African | <5\* |
| 2021-2022 | UG | Mixed - White and BlackCaribbean | <5\* |

|  |  |  |  |
| --- | --- | --- | --- |
| 2021-2022 | UG | Not applicable | 12 |
| 2021-2022 | UG | White | 122 |
| 2022-2023 | UG | No Data Provided | <5\* |
| 2022-2023 | UG | Asian - Indian | <5\* |
| 2022-2023 | UG | Black - African | 5 |
| 2022-2023 | UG | Mixed - White and Asian | <5\* |
| 2022-2023 | UG | Mixed - White and Black African | <5\* |
| 2022-2023 | UG | Mixed - White and BlackCaribbean | <5\* |
| 2022-2023 | UG | Not applicable | 9 |
| 2022-2023 | UG | Other ethnic background | <5\* |
| 2022-2023 | UG | White | 139 |

***Your Request 7****:*

*7. The total number of offers given to Male applicants for each course over the past 3 years broken down into the ethnicity categories used in the Census.*

**LJMU Response 7:**

Please note LJMU only have ethnicity details for Undergraduate students that come through UCAS, which we receive after the cycle has closed.

|  |  |  |  |
| --- | --- | --- | --- |
| ADMIT\_TERM | ACAD\_CAREER | Ethnicity | Headcount |
| 2020-2021 | UG | No Data Provided | <5\* |
| 2020-2021 | UG | Asian - Bangladeshi | <5\* |
| 2020-2021 | UG | Asian - Indian | <5\* |
| 2020-2021 | UG | Asian - Pakistani | <5\* |
| 2020-2021 | UG | Black - African | <5\* |
| 2020-2021 | UG | Mixed - White and Asian | <5\* |
| 2020-2021 | UG | Mixed - White and BlackCaribbean | <5\* |
| 2020-2021 | UG | Not applicable | 8 |
| 2020-2021 | UG | Unknown | <5\* |
| 2020-2021 | UG | White | 211 |
| 2021-2022 | UG | No Data Provided | <5\* |
| 2021-2022 | UG | Asian - Indian | <5\* |
| 2021-2022 | UG | Asian - Pakistani | <5\* |
| 2021-2022 | UG | Black - African | <5\* |
| 2021-2022 | UG | Mixed - Other mixed background | <5\* |
| 2021-2022 | UG | Mixed - White and Asian | <5\* |
| 2021-2022 | UG | Mixed - White and Black African | <5\* |
| 2021-2022 | UG | Mixed - White and BlackCaribbean | <5\* |
| 2021-2022 | UG | Not applicable | 9 |
| 2021-2022 | UG | Other ethnic background | <5\* |

|  |  |  |  |
| --- | --- | --- | --- |
| 2021-2022 | UG | Unknown | <5\* |
| 2021-2022 | UG | White | 322 |
| 2022-2023 | UG | No Data Provided | <5\* |
| 2022-2023 | UG | Asian - Indian | <5\* |
| 2022-2023 | UG | Asian - Other Asian background | <5\* |
| 2022-2023 | UG | Asian - Pakistani | <5\* |
| 2022-2023 | UG | Black - African | <5\* |
| 2022-2023 | UG | Black - Other Black background | <5\* |
| 2022-2023 | UG | Mixed - Other mixed background | <5\* |
| 2022-2023 | UG | Mixed - White and Asian | <5\* |
| 2022-2023 | UG | Mixed - White and BlackCaribbean | <5\* |
| 2022-2023 | UG | Not applicable | 9 |
| 2022-2023 | UG | White | 292 |

\*In accordance with Section 40(2) of the FOIA, the University has not been able to give the exact numbers where small numbers of individuals are involved, so that an individual cannot be identified, or inferences be drawn about them. The University has inserted a “fewer than five” (<5) value in any

appropriate cell to ensure compliance.

## 24/077

***Your Request 1****: Please advise me how many animals, and of which species, were subject to scientific research, covered by ASPA in each year from 2021 to 2024 inclusive,*

|  |  |  |
| --- | --- | --- |
| Year | Mice | Rats |
| 2021 | 22 | 9 |
| 2022 | 54 | 75 |
| 2023 | 21 | 6 |
| 2024 | 0 | 4 |

**LJMU Response 1:**

***Your Request 2****: Please advise me of the specific purposes for which the procedures were conducted?*

**LJMU Response 2:** Research and investigations into adaptation in the musculoskeletal system and modification of muscle activity.

***Your Request 3****: Please advise me of the severity classifications for the above procedures.*

**LJMU Response 3:**

a) Moderate - general anaesthesia with recovery

b) General anaesthesia (non-recovery) – terminal procedure

***Your Request 4****: Please provide me with the AWERB (Animal Welfare and Ethical Review Body)*

*minutes and reports from 2021 to 2024 inclusive.*

**LJMU Response 4:** Please see Annex 1 to 7 attached. Please note that redactions have been applied where the documents contain personal data or commercially sensitive information. Sections

40(2) and 43(2) of the FOIA respectively allow us to withhold information in such cases.

## 24/078

***Your Request 1****: We are requesting data on the number of reports of sexual violence (including*

*rape) made to your institution through its own internal reporting systems.*

*We would like these data broken down for each academic year dating back as far as your records allow.*

**LJMU Response 1:**

Please note that students can notify LJMU of incidents and allegations of sexual violence or misconduct either via our Student Complaints Procedure (which is dealt with by our Student Governance Team) or via our Student Advice and Wellbeing Team. We do not have a central system for reporting. Therefore, we have provided you with the figures from both teams but there may be an overlap in the figures.

Student Advice and Wellbeing received the following: (These numbers include both *sexual harassment & sexual violence* figures for Student Advice and Wellbeing.

* Academic year 2021/2022: 6
* Academic year 2022/2023: 80
* Academic year: 2023/2024 (to 24/04/2024): 83

Student Governance received the following: (Student Governance only deal with formal complaints where both the Reporting and Responding students are studying at LJMU.)

* 2020/2021 – <5\*
* 2021/2022 – <5\*
* 2022/2023 – <5\*

Prior to September 2020, Student Governance did not record in a way that enables the university to report within the cost limit. The data would need to be extracted manually for periods prior to this

date which would exceed the cost limit set out in Section 12 of the FOIA.

Section 12 of the FOIA puts a limit of £450 on the costs the University should need to incur in responding to a request for information. Any request costing in excess of this amount should be refused. Unfortunately, LJMU does not record some of this information in a reportable format.

To ascertain the information requested LJMU would require manual analysis of each file. Due to the volume of files we estimate the costs of manual analysis would be in excess of £450.

***Your Request 2****: We are requesting data on the number of reports of sexual harassment made to your institution through its own internal reporting systems.*

*We would like these data broken down for each academic year dating back as far as your records allow.*

**LJMU Response 2:**

Student Advice and Wellbeing: These figures are included in Q1 response from Student Advice & Wellbeing as they do not separate cases into categories at present.

Student Governance: Nil for the past 3 academic years.

Prior to September 2020, Student Governance did not record in a way that enables the university to report within the cost limit. The data would need to be extracted manually for periods prior to this date which would exceed the cost limit set out in Section 12 of the FOIA.

Section 12 of the FOIA puts a limit of £450 on the costs the University should need to incur in responding to a request for information. Any request costing in excess of this amount should be refused. Unfortunately, LJMU does not record some of this information in a reportable format.

To ascertain the information requested LJMU would require manual analysis of each file. Due to the volume of files we estimate the costs of manual analysis would be in excess of £450.

***Your Request 3****: We are also requesting the names and dates of any institutional campaigns run regarding sexual violence in the same time period.*

**LJMU Response 3:**

* Report and Support Launch – September 2023
* Sexual Health Awareness Event - Thursday 25th January / Wednesday 31st January/ Wednesday 7th February.

\*In accordance with Section 40(2) of the FOIA, the University has not been able to give the exact numbers where small numbers of individuals are involved, so that an individual cannot be identified, or inferences be drawn about them. The University has inserted a “fewer than five” (<5) value in any appropriate cell to ensure compliance.

## 24/079

***Your Request 1****: What payments, if any, you made to Stonewall (officially Stonewall Equality*

*Limited) in the financial year 2022/23*

**LJMU Response 1:** £6090 (spans two memberships)

***Your Request 2****: What payments, if any, you made to Stonewall (officially Stonewall Equality Limited) in the financial year 2023/24.*

**LJMU Response 2:** Zero (current membership paid within our financial year 22/23, as above)

***Your Request 3****: What payments, if any, you expect to make to Stonewall (officially Stonewall Equality Limited) in the current financial year.*

**LJMU Response 3:** LJMU are not expecting to make any financial payments to Stonewall.

## 24/080 (Follow Up Request from FOI 23/239)

***Your Request 1****: Please clarify which courses/programmes are delivered in each of the five countries (Gambia, Ghana, Liberia, Nigeria and Sierra Leone).*

**LJMU Response 1:** As previously explained the courses/programmes are not delivered within those countries, they are delivered via distance learning online and are open to applicants from any of the countries listed.

|  |
| --- |
| AOR Records in Gambia, Ghana,Liberia, Nigeria, and Sierra Leone. Please note these are all distance learning at Unicaf thus are the students country. |
| Record | AOR Country | Prog | Students |
| 2019/20 | Gambia | MA. Leadership in Education | <5 |
| 2019/20 | Ghana | MA. Leadership in Education | <5 |
| 2019/20 | Nigeria | MA. Leadership in Education | 14 |
| 2019/20 | Sierra Leone | MA. Leadership in Education | <5 |
| 2020/21 | Gambia | MA. Leadership in Education | <5 |
| 2020/21 | Gambia | MS. International Public Health | <5 |
| 2020/21 | Ghana | MA. Criminology and Social Policy | <5 |
| 2020/21 | Ghana | MA. Education | <5 |
| 2020/21 | Ghana | MA. International Relations | 15 |
| 2020/21 | Ghana | MA. Leadership in Education | 10 |
| 2020/21 | Ghana | MA. Mass Communications | 9 |
| 2020/21 | Ghana | ML. Law | <5 |
| 2020/21 | Ghana | MS. International Public Health | 23 |
| 2020/21 | Ghana | MS. Psychology | 8 |
| 2020/21 | Liberia | MA. International Relations | <5 |
| 2020/21 | Liberia | MA. Leadership in Education | <5 |
| 2020/21 | Liberia | MS. International Public Health | <5 |

|  |  |  |  |
| --- | --- | --- | --- |
| 2020/21 | Nigeria | MA. Criminology and Social Policy | 6 |
| 2020/21 | Nigeria | MA. Education | 24 |
| 2020/21 | Nigeria | MA. International Relations | 42 |
| 2020/21 | Nigeria | MA. Leadership in Education | 46 |
| 2020/21 | Nigeria | MA. Mass Communications | 31 |
| 2020/21 | Nigeria | ML. Law | 14 |
| 2020/21 | Nigeria | MS. International Public Health | 295 |
| 2020/21 | Nigeria | MS. Psychology | 55 |
| 2020/21 | Nigeria | PC. Education (International) | <5 |
| 2020/21 | Sierra Leone | MA. Education | <5 |
| 2020/21 | Sierra Leone | MA. International Relations | <5 |
| 2020/21 | Sierra Leone | MA. Leadership in Education | <5 |
| 2020/21 | Sierra Leone | MS. International Public Health | <5 |
| 2020/21 | Sierra Leone | MS. Psychology | <5 |
| 2021/22 | Gambia | MA. Criminology and Social Policy | <5 |
| 2021/22 | Gambia | MA. Leadership in Education | <5 |
| 2021/22 | Gambia | ML. Law | <5 |
| 2021/22 | Gambia | MS. International Public Health | 6 |
| 2021/22 | Ghana | MA. Criminology and Social Policy | <5 |
| 2021/22 | Ghana | MA. Education | <5 |
| 2021/22 | Ghana | MA. Human Resource Management | <5 |
| 2021/22 | Ghana | MA. International Relations | 27 |
| 2021/22 | Ghana | MA. Leadership in Education | 14 |
| 2021/22 | Ghana | MA. Mass Communications | 12 |
| 2021/22 | Ghana | MA. Nursing | <5 |
| 2021/22 | Ghana | MBA. Master of Business Administration | <5 |
| 2021/22 | Ghana | ML. Law | 10 |
| 2021/22 | Ghana | MS. Digital Marketing | 9 |
| 2021/22 | Ghana | MS. International Public Health | 70 |
| 2021/22 | Ghana | MS. Psychology | 18 |
| 2021/22 | Ghana | PC. Education (International) | <5 |
| 2021/22 | Liberia | MA. Education | <5 |
| 2021/22 | Liberia | MA. International Relations | <5 |
| 2021/22 | Liberia | MA. Leadership in Education | <5 |
| 2021/22 | Liberia | MS. International Public Health | 5 |
| 2021/22 | Nigeria | MA. Criminology and Social Policy | 11 |
| 2021/22 | Nigeria | MA. Education | 42 |
| 2021/22 | Nigeria | MA. Human Resource Management | 24 |
| 2021/22 | Nigeria | MA. International Relations | 66 |
| 2021/22 | Nigeria | MA. Leadership in Education | 71 |
| 2021/22 | Nigeria | MA. Mass Communications | 48 |
| 2021/22 | Nigeria | MA. Nursing | <5 |
| 2021/22 | Nigeria | MBA. Master of Business Administration | 24 |
| 2021/22 | Nigeria | ML. Law | 40 |
| 2021/22 | Nigeria | MS. Digital Marketing | 6 |
| 2021/22 | Nigeria | MS. International Public Health | 519 |
| 2021/22 | Nigeria | MS. Psychology | 93 |

|  |  |  |  |
| --- | --- | --- | --- |
| 2021/22 | Nigeria | PC. Education (International) | 11 |
| 2021/22 | Sierra Leone | MA. Education | <5 |
| 2021/22 | Sierra Leone | MA. International Relations | <5 |
| 2021/22 | Sierra Leone | MA. Leadership in Education | <5 |
| 2021/22 | Sierra Leone | MA. Mass Communications | <5 |
| 2021/22 | Sierra Leone | MS. International Public Health | 7 |
| 2021/22 | Sierra Leone | MS. Psychology | <5 |
| 2022/23 | Gambia | MA. Criminology and Social Policy | <5 |
| 2022/23 | Gambia | MA. Human Resource Management | <5 |
| 2022/23 | Gambia | MA. Leadership in Education | <5 |
| 2022/23 | Gambia | ML. Law | <5 |
| 2022/23 | Gambia | MS. International Public Health | 7 |
| 2022/23 | Ghana | MA. Criminology and Social Policy | 5 |
| 2022/23 | Ghana | MA. Education | <5 |
| 2022/23 | Ghana | MA. Human Resource Management | 7 |
| 2022/23 | Ghana | MA. International Relations | 28 |
| 2022/23 | Ghana | MA. Leadership in Education | 17 |
| 2022/23 | Ghana | MA. Mass Communications | 23 |
| 2022/23 | Ghana | MA. Nursing | 11 |
| 2022/23 | Ghana | MBA. Master of Business Administration | 16 |
| 2022/23 | Ghana | ML. Law | 17 |
| 2022/23 | Ghana | MS. Civil Engineering | <5 |
| 2022/23 | Ghana | MS. Computing and Information Systems | <5 |
| 2022/23 | Ghana | MS. Digital Marketing | 13 |
| 2022/23 | Ghana | MS. International Public Health | 96 |
| 2022/23 | Ghana | MS. International Transport, Trade andLogistics | <5 |
| 2022/23 | Ghana | MS. Project Management | 13 |
| 2022/23 | Ghana | MS. Psychology | 25 |
| 2022/23 | Ghana | PC. Education (International) | <5 |
| 2022/23 | Liberia | MA. Education | <5 |
| 2022/23 | Liberia | MA. International Relations | <5 |
| 2022/23 | Liberia | MA. Leadership in Education | <5 |
| 2022/23 | Liberia | ML. Law | <5 |
| 2022/23 | Liberia | MS. Civil Engineering | <5 |
| 2022/23 | Liberia | MS. Computing and Information Systems | <5 |
| 2022/23 | Liberia | MS. International Public Health | 9 |
| 2022/23 | Liberia | MS. International Transport, Trade andLogistics | <5 |
| 2022/23 | Liberia | MS. Project Management | <5 |
| 2022/23 | Nigeria | MA. Criminology and Social Policy | 20 |
| 2022/23 | Nigeria | MA. Education | 49 |
| 2022/23 | Nigeria | MA. Human Resource Management | 65 |
| 2022/23 | Nigeria | MA. International Relations | 76 |
| 2022/23 | Nigeria | MA. Leadership in Education | 79 |
| 2022/23 | Nigeria | MA. Mass Communications | 68 |
| 2022/23 | Nigeria | MA. Nursing | 16 |

|  |  |  |  |
| --- | --- | --- | --- |
| 2022/23 | Nigeria | MBA. Master of Business Administration | 54 |
| 2022/23 | Nigeria | ML. Law | 48 |
| 2022/23 | Nigeria | MS. Civil Engineering | 8 |
| 2022/23 | Nigeria | MS. Computing and Information Systems | 23 |
| 2022/23 | Nigeria | MS. Digital Marketing | 15 |
| 2022/23 | Nigeria | MS. International Public Health | 676 |
| 2022/23 | Nigeria | MS. International Transport, Trade andLogistics | 11 |
| 2022/23 | Nigeria | MS. Project Management | 56 |
| 2022/23 | Nigeria | MS. Psychology | 119 |
| 2022/23 | Nigeria | PC. Education (International) | 12 |
| 2022/23 | Sierra Leone | MA. Education | <5 |
| 2022/23 | Sierra Leone | MA. International Relations | <5 |
| 2022/23 | Sierra Leone | MA. Leadership in Education | <5 |
| 2022/23 | Sierra Leone | MA. Mass Communications | <5 |
| 2022/23 | Sierra Leone | MBA. Master of Business Administration | <5 |
| 2022/23 | Sierra Leone | MS. Civil Engineering | <5 |
| 2022/23 | Sierra Leone | MS. International Public Health | 9 |
| 2022/23 | Sierra Leone | MS. Project Management | <5 |
| 2022/23 | Sierra Leone | MS. Psychology | <5 |

\*In accordance with Section 40(2) of the FOIA, the University has not been able to give the exact numbers where small numbers of individuals are involved, so that an individual cannot be identified, or inferences be drawn about them. The University has inserted a “fewer than five” (<5) value in any appropriate cell to ensure compliance.

## 24/080 – (Second Follow Up Request)

***Your Request 1****: Some information have not been provided. Kindly confirm if these courses delivered through UNICAF as distance education are franchise agreements, validation arrangement, single/join/dual award, etc.*

**LJMU Response 1:** In addition to the information previously provided to you, please see below.

|  |
| --- |
| All Rows below are delivered through UNICAF asdistance education and are franchise agreements. |
| **Row Labels** | **Sum of****Students** |
| **MA. Criminology and Social Policy** | **50** |
| **Gambia** | **<5** |
| 2021/22 | **<5** |
| 2022/23 | **<5** |
| **Ghana** | **11** |
| 2020/21 | **<5** |
| 2021/22 | **<5** |
| 2022/23 | 5 |
| **Nigeria** | **37** |
| 2020/21 | 6 |
| 2021/22 | 11 |
| 2022/23 | 20 |
| **MA. Education** | **131** |
| **Ghana** | **11** |
| 2020/21 | **<5** |
| 2021/22 | **<5** |
| 2022/23 | **<5** |
| **Liberia** | **<5** |

|  |  |
| --- | --- |
| 2021/22 | **<5** |
| 2022/23 | **<5** |
| **Nigeria** | **115** |
| 2020/21 | 24 |
| 2021/22 | 42 |
| 2022/23 | 49 |
| **Sierra Leone** | **<5** |
| 2020/21 | **<5** |
| 2021/22 | **<5** |
| 2022/23 | **<5** |
| **MA. Human Resource Management** | **101** |
| **Gambia** | **<5** |
| 2022/23 | **<5** |
| **Ghana** | **10** |
| 2021/22 | **<5** |
| 2022/23 | 7 |
| **Nigeria** | **89** |
| 2021/22 | 24 |
| 2022/23 | 65 |
| **MA. International Relations** | **265** |
| **Ghana** | **70** |
| 2020/21 | 15 |
| 2021/22 | 27 |
| 2022/23 | 28 |
| **Liberia** | **<5** |
| 2020/21 | **<5** |
| 2021/22 | **<5** |
| 2022/23 | **<5** |
| **Nigeria** | **184** |
| 2020/21 | 42 |
| 2021/22 | 66 |
| 2022/23 | 76 |
| **Sierra Leone** | **8** |
| 2020/21 | **<5** |
| 2021/22 | **<5** |
| 2022/23 | **<5** |
| **MA. Leadership in Education** | **266** |
| **Gambia** | **<5** |
| 2019/20 | **<5** |
| 2020/21 | **<5** |
| 2021/22 | **<5** |
| 2022/23 | **<5** |
| **Ghana** | **43** |
| 2019/20 | **<5** |
| 2020/21 | 10 |
| 2021/22 | 14 |

|  |  |
| --- | --- |
| 2022/23 | 17 |
| **Liberia** | **<5** |
| 2020/21 | **<5** |
| 2021/22 | **<5** |
| 2022/23 | **<5** |
| **Nigeria** | **210** |
| 2019/20 | 14 |
| 2020/21 | 46 |
| 2021/22 | 71 |
| 2022/23 | 79 |
| **Sierra Leone** | **6** |
| 2019/20 | **<5** |
| 2020/21 | **<5** |
| 2021/22 | **<5** |
| 2022/23 | **<5** |
| **MA. Mass Communications** | **193** |
| **Ghana** | **44** |
| 2020/21 | 9 |
| 2021/22 | 12 |
| 2022/23 | 23 |
| **Nigeria** | **147** |
| 2020/21 | 31 |
| 2021/22 | 48 |
| 2022/23 | 68 |
| **Sierra Leone** | **<5** |
| 2021/22 | **<5** |
| 2022/23 | **<5** |
| **MA. Nursing** | **35** |
| **Ghana** | **15** |
| 2021/22 | **<5** |
| 2022/23 | 11 |
| **Nigeria** | **20** |
| 2021/22 | **<5** |
| 2022/23 | 16 |
| **MBA. Master of Business Administration** | **99** |
| **Ghana** | **19** |
| 2021/22 | **<5** |
| 2022/23 | 16 |
| **Nigeria** | **78** |
| 2021/22 | 24 |
| 2022/23 | 54 |
| **Sierra Leone** | **<5** |
| 2022/23 | **<5** |
| **ML. Law** | **133** |
| **Gambia** | **2** |
| 2021/22 | **<5** |

|  |  |
| --- | --- |
| 2022/23 | **<5** |
| **Ghana** | **28** |
| 2020/21 | **<5** |
| 2021/22 | 10 |
| 2022/23 | 17 |
| **Liberia** | **<5** |
| 2022/23 | **<5** |
| **Nigeria** | **102** |
| 2020/21 | 14 |
| 2021/22 | 40 |
| 2022/23 | 48 |
| **MS. Civil Engineering** | **15** |
| **Ghana** | **<5** |
| 2022/23 | **<5** |
| **Liberia** | **<5** |
| 2022/23 | **<5** |
| **Nigeria** | **8** |
| 2022/23 | 8 |
| **Sierra Leone** | **<5** |
| 2022/23 | **<5** |
| **MS. Computing and Information Systems** | **27** |
| **Ghana** | **<5** |
| 2022/23 | **<5** |
| **Liberia** | **<5** |
| 2022/23 | **<5** |
| **Nigeria** | **23** |
| 2022/23 | 23 |
| **MS. Digital Marketing** | **43** |
| **Ghana** | **22** |
| 2021/22 | 9 |
| 2022/23 | 13 |
| **Nigeria** | **21** |
| 2021/22 | 6 |
| 2022/23 | 15 |
| **MS. International Public Health** | **1729** |
| **Gambia** | **14** |
| 2020/21 | **<5** |
| 2021/22 | 6 |
| 2022/23 | 7 |
| **Ghana** | **189** |
| 2020/21 | 23 |
| 2021/22 | 70 |
| 2022/23 | 96 |
| **Liberia** | **17** |
| 2020/21 | **<5** |
| 2021/22 | 5 |

|  |  |
| --- | --- |
| 2022/23 | 9 |
| **Nigeria** | **1490** |
| 2020/21 | 295 |
| 2021/22 | 519 |
| 2022/23 | 676 |
| **Sierra Leone** | **19** |
| 2020/21 | **<5** |
| 2021/22 | 7 |
| 2022/23 | 9 |
| **MS. International Transport, Trade and Logistics** | **15** |
| **Ghana** | **<5** |
| 2022/23 | **<5** |
| **Liberia** | **<5** |
| 2022/23 | **<5** |
| **Nigeria** | **11** |
| 2022/23 | 11 |
| **MS. Project Management** | **77** |
| **Ghana** | **13** |
| 2022/23 | 13 |
| **Liberia** | **<5** |
| 2022/23 | **<5** |
| **Nigeria** | **56** |
| 2022/23 | 56 |
| **Sierra Leone** | **<5** |
| 2022/23 | **<5** |
| **MS. Psychology** | **321** |
| **Ghana** | **51** |
| 2020/21 | 8 |
| 2021/22 | 18 |
| 2022/23 | 25 |
| **Nigeria** | **267** |
| 2020/21 | 55 |
| 2021/22 | 93 |
| 2022/23 | 119 |
| **Sierra Leone** | **<5** |
| 2020/21 | **<5** |
| 2021/22 | **<5** |
| 2022/23 | **<5** |
| **PC. Education (International)** | **29** |
| **Ghana** | **<5** |
| 2021/22 | **<5** |
| 2022/23 | **<5** |
| **Nigeria** | **25** |
| 2020/21 | **<5** |
| 2021/22 | 11 |
| 2022/23 | 12 |

**Grand Total 3529**

In accordance with Section 40(2) of the FOIA, the University has not been able to give the exact numbers where small numbers of individuals are involved, so that an individual cannot be identified, or inferences be drawn about them. The University has inserted a “fewer than five” (<5) value in any
appropriate cell to ensure compliance.

## 24/081

***Your Request 1****: Could you please tell me how much a main meal and a bottled fizzy drink costs in*

*a university ran cafe?*

**LJMU Response 1:** LJMU does not stock bottled fizzy drinks. We only offer canned drinks in an effort to reduce plastic waste. Prices range from £0.90 to £1.10 per can.

LJMU offers a wide selection of hot meals. Prices range from £2.65 (soup and a roll) to £5.95 (Stone

baked pizza)

## 24/082

***Your Request 1****: How many students have been investigated for academic misconduct since 2022.*

**LJMU Response 1:**

* 2022/2023: 310
* 2023/2024 (to date): 118

***Your Request 2****: How many of the students investigated for academic misconduct were suspected of cheating using AI.*

***Your Request 3****: How many students were found guilty for using AI.*

***Your Request 4****: How many investigations are ongoing for academic misconduct using AI.*

**LJMU Response 2,3 & 4:**

This information is not held. LJMU does not currently collate data concerning academic misconduct

that involves artificial intelligence (AI).

## 24/083

***Your Request 1****: I am a staff member writing a research paper as part of my Master Degree. I am writing to request the following student data to assist me in data collection. I want a list of all CBE undergraduate students (levels 4, 5 and 6); male; from IMD 1 &2. The data I want is, names, emails, age, disability, ethnicity, mode of study (full time, part time or degree apprentice), UK only, home address postcodes.*

**LJMU Response 1:** See Annex 1

**Please note we have only provided partial postcodes to avoid individuals being potentially**

**identifiable from the information provided.**

## 24/084

***Your Request 1****: The number of places available for each course relating to social work?*

|  |  |
| --- | --- |
| Title | Intake |
| BA. Social Work | 57 |
| MA. Social Work | 52 |

**LJMU Response 1:**

***Your Request 2****: The male to female ratio for each of these courses?*

|  |  |  |
| --- | --- | --- |
| Title | Gender | Headcount |
| BA. Social Work | F | 42 |
| BA. Social Work | M | 6 |
| MA. Social Work | F | 68 |
| MA. Social Work | M | 12 |

**LJMU Response 2:**

***Your Request 3****: The number of students who have completed each social work course in the last year?*

|  |  |
| --- | --- |
| Title | Headcount |
| BA. Social Work | \*0 |
| MA. Social Work | 40 |

**LJMU Response 3:**

\*LJMU has had no graduates on the BAH course yet as this course only started running recently.

## 24/085

***Your Request 1:***

*I write here a Freedom of Information Request about specific reports in your online reporting tool*

*Report+Support:*

*• https://reportandsupport.ljmu.ac.uk/*

*Could you please tell me the total number of reports including both anonymous and non-anonymous*

*reports separately for both staff and students of:*

*• Sexual harassment\**

*• Sexual assault\**

*• Rape\**

*• Attempted rape\**

*• Sexual abuse\**

*• Sexual misconduct\**

*• Sexual violence\**

*\*I recognise you may only use some of these definitions or a combination of these definitions when*

*recording incidents. Please tell me about reports using your definitions as recorded.*

*For each of the academic year/s:*

*• September 2017 – August 2018*

*• September 2018 – August 2019*

*• September 2019 – August 2020*

*• September 2020 – August 2021*

*• September 2021 – August 2022*

• September 2022 – August 2023

Separated for each academic year, also, could you please tell me the following, aggregating the

information but separated out according to the definitions used above:

• The gender of the reporting party (victim)

• The ethnicity of the reporting party (victim)

• Who the reported party (perpetrator) was – numbers of students and numbers of staff

• The location of the incidents

• What the university did about the incidents reported

• How was the student supported

Could you also state which package of Report+Support you are using – Bronze, Silver, or Gold and

the cost of it?

**LJMU Response 1**: Report+Support has only been in use at LJMU from September 2023 onwards e we have no data prior to this time.

## 24/086

***Your Request 1****:* Do you provide any specific training on Coercive and Controlling Behaviour?

**LJMU Response 1:** No

***Your Request 2****: Is training available for every student, for each year (cycle) that the course is delivered? (This question refers to core content material, not optional or one-off training/webinars from guest organisations).*

**LJMU Response 2:** N/A

***Your Request 3****: For how many hours does the training on Coercive and Controlling Behaviour last? (total number of hours over the duration of the whole course)*

**LJMU Response 3:** N/A

***Your Request 4****: Can you provide evidence of your Coercive and Controlling Behaviour training? (for example, details from the delivery of course material, rather than a list of course modules)*

**LJMU Response 4:** N/A

***Your Request 5****: Do you currently deliver any stand-alone courses to students on Coercive and Controlling Behaviour? (for example, guest lectures or workshops, courses that focus on the definition, understanding and presentation of CCB?).*

**LJMU Response 5:** At LJMU, CCB is taught in course modules on Law and on Working with Adults, however, this is not a specific training course on CCB.

***Your Request 6****: What have you introduced into your courses (if anything) since the change in legislation on Coercive and Controlling Behaviour (Section 76 of the Serious Crime Act 2015 which created the offence of controlling or coercive behaviour).*

**LJMU Response 6:** LJMU has introduced content on CCB in relevant Law teaching and as part of teaching on both domestic abuse and safeguarding since the change in the legislation.

## 24/087

***Your Request 1****: Which (undergraduate and postgraduate (both taught and research)) student application decisions are handled locally (e.g., at a course/programme, department, school, or faculty level) versus handled at the university level.*

**LJMU Response 1:** All Undergraduate applications undergo a meticulous assessment by the centralised Admissions team. In the majority of cases, decisions are made by the team, following a comprehensive review. If interviews/portfolios are required, these are carried out by academic colleagues in the relevant departments, further enhancing the thoroughness of our process. These details are prominently highlighted on our website for transparency.

Postgraduate applications – Most applications are fully processed by the Admissions Team. Some are initially assessed by the Admissions Team and then sent to the programme leader for a final decision (with or without an interview). Full details of the individual decision processes will be added to the course pages.

LJMU has partner-led DfE programmes, in which the school makes the final decision after an initial assessment by admissions.

Research applications – All applications are managed by the Doctorial Academy – All decisions are made by the relevant school/ department.

***Your Request 2****: In turn, exactly what is involved in the decision making (e.g., does local administration first process the applications before a local academic(s) or other member of staff manually inspects the application, forms part of an interviewing team for applicants etc.) and for which programme(s) at your institution*

**LJMU Response 2:** LJMU operates a wholly centralised processing for some courses/programmes but a combination of centralised and locally processed applications for other courses/programmes.

as above.

***Your Request 3****: If applications are dealt with both centrally and locally, what exactly is dealt with locally, e.g., Wholly centralised processing for some courses/programmes but a combination of centralised and locally processed applications for other course/programmes.*

**LJMU Response 3:** See previous responses.

***Your Request 4:*** *If so, which courses/programmes are processed locally and exactly what is involved in the decision making at the local level (e.g., an academic(s) or other member of staff manually inspects the application, is part of an interviewing team for applicants etc.)*

**LJMU Response 4:** See previous responses.

***Your Request 5****: Who, at the local/central-level, has the ultimate decision making power on whether to offer an applicant a (conditional) offer for a position at the university (e.g. a programme leader, administrative personnel etc.).*

**LJMU Response 5:** LJMU have partner-led DfE programmes, in which the school makes the final decision after an initial assessment by admissions. This depends on the programme. For the majority of undergraduate and postgraduate courses, the centralised admissions team make the decision using the application and, where necessary, supporting information. For the remaining applications the decision is made by the programme leader. This decision is always communicated to the applicant via the Admissions team.

***Your Request 6****: Any other information regarding central/local admissions criteria pertinent to the above questions around your institution's admissions*

**LJMU Response 6:** No

## 24/088

***Your Request 1****: Who is your current mobile phone provider?*

**LJMU Response 1:** EE

***Your Request 2****: How many mobile connections?*

**LJMU Response 2:** 590

***Your Request 3****: When is the contract up for renewal?*

**LJMU Response 3:** 2 Years

***Your Request 4:*** *The name and email address of the primary contact for this contract?*

**LJMU Response 4:** Dave Yare d.yare@ljmu.ac.uk

## 24/089

***Your Request 1****: Under the Freedom of Information act, I would like to know details for admission cycles in 2022 & 2023 of the total number of overseas students (eu & non-eu) who paid deposits to the University towards tuition fees and did not subsequently enrol.*

*Where possible please provide a breakdown of the number of these that were 'Withdrawn by candidate' or 'Withdrawn by University'.*

*Please also provide the number of deposits that were refunded by the university and/or retained by the university.*

*Where it is possible please also provide a breakdown of the total number of these (& the number that were refunded the fees paid) by category including:*

*a. Failure to meet terms of offer (grades/results, English proficiency test etc)*

*b. Failure in interview*

*c. CAS not issued / delayed*

*d. Offer withdrawn by University at immigration*

*e. Offer withdrawn by University after arrival into UK*

*f. Failure to enrol on time*

*g. Student requested withdrawal of application*

**LJMU Response 1:** LJMU does not hold the information that you are requesting in a reportable format. By way of explanation, LJMU does not distinguish payments into categories such as ‘*deposits’,* they are simply recorded as a ‘payment’.

## 24/090

***Your Request 1****: The number of students facing or who have faced disciplinary action in connection with pro-Palestine protest activity since 1 October 2023. Please break these figures down by:*

*a. The date disciplinary action was taken*

*b. Reason for disciplinary action*

*c. The outcome of the disciplinary action*

**LJMU Response 1:** Nil

***Your Request 2****: The number of staff facing or who have faced disciplinary action in connection with pro-Palestine protest activity since 1 October 2023. Please break these figures down by:*

*a. The date disciplinary action was taken*

*b. Reason for disciplinary action*

*c. The outcome of the disciplinary action*

**LJMU Response 2:** Nil

***Your Request 3****: The number of Prevent referrals made in relation to students involved in pro- Palestine protest activity on your campus since 1 October 2023. Please specify the date of each referral.*

**LJMU Response 3:** Nil

***Your Request 4****: The number of students involved in pro-Palestine protest activity whose personal*

*data has since 1 October 2023 been:*

* *Requested by the police in connection with their protest activity*
* *Shared with the police in connection with their protest activity*

**LJMU Response 4:** Nil for both

***Your Request 5****: For all requests disclosed in response to Q4a, please provide a copy of any completed forms submitted by the police to your university to request a student’s personal details. I understand these documents may need to be redacted for personal information but please note that the time taken for redactions does not normally contribute towards the cost limit.*

**LJMU Response 5:** N/A

## 24/091

***Your Request 1****: Did your university conduct experiments on animals in the year 2023?*

**LJMU Response 1:** Yes

***Your Request 2****: How many animals were used in experiments (species & number of each)?*

**LJMU Response 2:** Mice 21, Rats 6

***Your Request 3****: How many animals were bred on the premises (species & number of each)?*

**LJMU Response 3:** Rats 89, Mice 91, Hamsters 45, Zebrafish 96

***Your Request 4****: What was the nature and outcome of these experiments?*

**LJMU Response 4:** Research and investigations into adaptation in the musculoskeletal system and modification of muscle activity. Outcome- greater knowledge and scientific research publications.

***Your Request 5****: What are the Home Office licence classifications for these experiments in terms of pain, lasting harm, etc. if classified (species & number of each)?*

**LJMU Response 5:** The severity banding for this licence is “moderate”.

***Your Request 6****: Were the animals used for medical or non-medical research.*

**LJMU Response 6:** Non-medical

***Your Request 7****: Which departments of your university were or are engaged in such research?*

**LJMU Response 7:** Faculty of Science – School of Sport & Exercise Science

***Your Request 8****: How many animals were killed without being used for experiments (species & a number of each)?*

**LJMU Response 8:** Rats 21, Mice 37, Hamsters 19, Zebrafish 33

***Your Request 9****: How many animals were rehomed (species & number of each)?*

**LJMU Response 9:** None

***Your Request 10****: Of those that were not re-homed, why not?*

**LJMU Response 10:** LJMU does not have a rehoming policy in place.

***Your Request 11****: Does the university receive an income for performing animal research?*

**LJMU Response 11:** No

***Your Request 12****: Does the university incur any costs by performing animal research?*

**LJMU Response 12:** Yes

***Your Request 13****: Were there more non-animal research methods used than animal methods? Eg. 70% where non-animal models were used and 30% where animal models were used.*

**LJMU Response 13:** We are unsure of the scope of this question, only a tiny fraction of all of research undertaken at LJMU are regulated procedures using animals. Within the university team live animal use is always the last possible resort after all other alternative suitable avenues for undertaking desired research have been explored.

***Your Request 14****: Which non-animal research methods are available at the university? Eg. 3D printing, human skin cells, organ-on-a-chip.*

**LJMU Response 14:** Examples of research methods that do not require the use of animals within

the university include computer model analysis, human volunteers and use of lower organisms.

24/092

***Your Request 1****: Freedom Of Information Request: Start-up Competition provision*

*Under the Freedom of Information Act, I would like to request the following information related to the institutions hosting or promotion of Start-up Competitions****[1]*** *(understood here as: a programme in which individuals and/or teams compete for awards and prizes by submitting information on a business venture to a judging panel) between academic years 2014/15 and 2023/24 [inclusive].*

*1. Does the institution host, or plan to host, any Start-up Competitions during the current 2023/24 academic year? If yes, please complete table 1*

*Table 1*

|  |
| --- |
| *Detail of any Start-Up competition held during the 2023/24 academic year.**[if more than one competition is offered, please replicate or split table]* |
| *Name of competition* |
| *Start and end date* |
| *Number who applied to take part in the competition (actual or projected)* |
| *Number of competitors (actual or projected) [individuals and teams]* |
| *Eligibility criteria / entry requirements* |
| *What are the objectives of the competition* |
| *What is the competition format and process i.e.**any categories, number of stages or rounds, what participants are required to submit and do* |

|  |  |
| --- | --- |
| *(e.g. specific application form, business plan, pitch, presentation, poster)* |  |
| *What evaluation criteria are used to judge the competition* |  |
| *Who judges the competition (please provide general description or name of positions, not person[s] and overall number of judges)* |  |
| *What prizes are awarded (financial and non- financial) please include value where applicable* |  |
| *What [if any] support opportunities for competitors are included in the competition programme (e.g. talks, training, coaching, mentoring). Please indicate whether mandatory or optional* |  |
| *Does the competition have any external sponsors* |  |
| *Does the competition have any external partners* |  |
| *Which department, service, centre, or school within the institution hosts the competition* |  |
| *Is any equality, diversity and inclusion monitoring undertaken within the application process* |  |
| *When was the competition first established* |  |

*2. Has the institution held any Start-up Competitions [other than those detailed in response to question 1] between academic years 2014/15 and 2022/23 [inclusive]? If yes, please provide details of the last competition held in table 2.*

*Table 2*

|  |  |  |
| --- | --- | --- |
| *Name of competition* | *Date when last held* | *Please provide any reason[s] why the competition is no longer active* |

*3. Has another organisation organised and/or hosted a Start-up Competition on the institution’s behalf, or in collaboration with the institution, since academic year 2014/15? If yes, please complete table 3*

*Table 3*

|  |  |  |
| --- | --- | --- |
| *Organisation* | *Details of Competition Programme [i.e. name, start/end date, format, prizes awarded]* | *If the competition is no longer active,* |

*please provide any reason[s] why*

* *Does the institution currently promote any externally offered Start-up Competitions? If so, please detail which ones in table 4?*

|  |  |
| --- | --- |
| *Name of competition* | *Organiser* |

* *Please provide a copy of any application form template and terms & conditions associated with Start-Up Competitions currently and/or previously held within the institution.*
* *Please provide any materials used to promote any Start-Up Competitions programmes currently and/or previously held within the institution.*
* *Please provide any evaluation, review or impact documentation relating to Start-Up Competitions previously held within the institution.*

**LJMU Response 1:** LJMU does not host any Start-Up Competitions.