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| ***Type of Request*** | **Programme Closure** |

**Programme Details**

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| **Existing Award and Programme title** |  |
| **SIS code (and Plan if relevant)** |  |
| **Owning Faculty and School/Department** |  |
| **Other School/Department(s) contributing to programme delivery** |  |
| **Partner institution (if appropriate)** |  |

**Reasons Closure of programme**

* *What is the reason / rationale for the closure?*
* *How does this link to the University or Faculty’s strategic plans*
* *Impact on the University portfolio*
* *For collaborative programmes, please confirm if the decision was made by the partner or Liverpool John Moores University.*

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| *Insert text here* |

**Existing Students and Expected Duration of Delivery**

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| **Date of last intake to existing programme (if relevant)** |  |
| **Expected final completion date for existing programme** | *Please take account in this section of part time students, any students on leave of absence, sandwich years, those with referral and deferral opportunities, and students who have accepted offers and are about to start the programme.* |

* *Please include the number of students enrolled on existing programme, specifying their level of study.*

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| **Level** | **3** | **4** | **5** | **6** | **7** |
| **No. of students (inc LoA)** |  |  |  |  |  |

* *Are there any applicants currently under offer/who have submitted applications for the programme? (Please consult Admissions and Information Officer)*

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|  | **Under Offer** | **Applicants (Not yet holding offers)** |
| **No. of students (highlight any deferrals)** |  |  |

* *How does this impact on the strategy for delivery of the ongoing programme?*

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| *Insert text here* |

**Other considerations**

* *Are there any linked programmes that will be impacted from Closure? Please consider;*
	+ *If level 6 of the programme provides the Articulated Progression Route for a Foundation Degree.*
	+ *Any linked recognitions / articulations*
	+ *Shared modules taught on other programmes*
	+ *Franchise programmes*
* *For collaborative programmes, are there contractual considerations?*

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| *Insert text here* |

**Communication**

*What discussions have taken place (or are planned) with key stakeholders, including:*

* *Continuing students*
* *Students who have accepted offers but not yet started the programme*
* *Student Administration*
* *Student Recruitment*
* *Marketing*
* *Committees*
* *Collaborative partners*
* *PSRBs*
* *International Relations*
* *Other teaching schools/departments*

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| *Insert text here* |

**Academic Quality Arrangements**

*External Examiner reports and engagement with the Continuous Monitoring and Enhancement process will be required until the last student has completed the existing programme.*

* *How will Continuous Monitoring and Enhancement be managed?*
* *What are the planned external examining arrangements for the teaching out programme?*

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| *Insert text here* |

**Programme Changes**

* *Are any changes proposed to the existing programme for continuing students?*
* *Please note, any changes to the programme should be made in accordance with the agreed process as outlined in the Programme Amendment process*

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| *Insert text here* |

**Strategy for supporting ongoing students**

* *Provide details of strategies that will be used to manage the ongoing programme. Consideration should be given to:*
	+ *Part time students/sandwich years/leave of absences*
	+ *Teaching and assessment practices – e.g. parallel delivery, potentially smaller cohorts.*
	+ *How will the programme maintain currency with the discipline?*
	+ *Communication between students at different levels of study or on different versions of programmes.*
	+ *Continued alignment with Liverpool John Moores University regulations and policies*
	+ *PSRB accreditation (if appropriate)*
	+ *Ongoing programme resources outside of teaching and assessment – e.g. for student support and guidance, PDP, monitoring of placement learning (if applicable), physical resources.*

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| *Insert text here* |